

EASTERN HOWARD SCHOOL CORPORATION

221 West Main Street, Suite One * Greentown, Indiana 46936-1118 * (765) 628-3391 * FAX (765) 628-5017 School Board Meeting

Tuesday, December 14, 2004, **6:30 p.m**.

Eastern Jr./Sr. High School Library Community Room 421 South Harrison Street, Greentown, Indiana 46936

Prese	ntation of Student Awards	
1.	Minutes November 9, 2004	
2.	Patron Comments	
3.	Academic Reports a. Instrument Demonstration	Matas
4.	Eastern Elementary School a. Facility Requests b. Personnel c. Elementary School Update	Healy Healy Stephenson
5.	Eastern Jr./Sr. High School a. Field Trip – Overnight b. Extra-Curricular Fund Purchase Requests c. Fundraisers d. Facility Requests e. Personnel f. Donations g. Jr./Sr. High School Update	Healy Matas Healy Healy Healy Healy Matas
6.	EHSC Business a. Policy Revisions – 2 nd Reading/Adoption b. Resolution to Pay Claims Through End of 2004 c. Resolution to Transfer Appropriation d. Resolution to Carry-Over CPF Appropriation e. 2005 Temporary Loan Resolution f. Request to Change February Board Meeting Date g. Library Board – Recommendation	Healy Vester Vester Vester Healy Healy

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h.	Corp	oration	U	pc	late

Healy

- 7. Vouchers/Claims
- 8. Board Comments
- 9. Adjournment

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MINUTES

The Eastern Howard School Board met Tuesday, December 14, 2004 at the Eastern Jr./Sr. High School Library Community Room at 6:30 p.m.

Mr. Mark Lantz, President, opened the meeting with the pledge to the American flag. Mr. Lantz offered prayer.

Presentation of Student Awards

The Board presented Athletic and Academic Awards for: Football; Volleyball; Boys Soccer; Girls Soccer; Boys Tennis; Boys Cross-Country and Girls Cross-Country.

Mr. Lantz recessed the meeting for approximately three minutes before reconvening.

Minutes

Mr. Hinesley stated that he had reviewed the regular session minutes of the November 9, 2004 meeting and made a motion to accept the minutes as read. Motion LH/ML. Carried 4-0 1 - Abstention (BH)

Patron Comments

None

Academic Reports

Dr. Healy commented that the school corporation had added some new instruments to the orchestra and to the band this year. Mr. Matas introduced Ms. JoEllen Matthews, EHS Orchestra Director, and Mr. Pete Sampson, EHS Band Director. Ms. Matthews explained that Eastern now has six bass players, so additional bases were needed. Ms. Matthews introduced Mr. Troy Jones, EHS bass player, who has done an excellent job; Mr. Jones demonstrated an "old" bass and one of the newly purchased basses. The older instruments along with the newly purchased instruments are still being used. Discussion was held. Ms. Matthews thanked the Board for the opportunity to purchase the new equipment. Mr. Pete Sampson stated that there are three older tubas that are being used at this time. Mr. Jones demonstrated one of the new tubas. Mr. Sampson explained that the two tubas that Eastern purchased were previously used, but are in excellent condition. Mr. Sampson thanked the Board for the new equipment.

Mr. Heck commended Mr. Troy Jones for additional band honors: Blue Stars Drum and Bugle Corp – Wisconsin. He will be traveling throughout the summer; and the National Honors Orchestra – Indianapolis – March. Mr. Heck stated that it is important that Eastern have decent equipment in order for students' talents to be developed; it is important to encourage student achievement. Mr. Sampson added that Mr. Anthony Jones was selected to participate in the Tournament of Roses Parade with UCLA Bands of America National Honor Band in Pasadena, CA; and Ms. Michelle Bulin was selected to participate in the All-State Orchestra in January.

Eastern Elementary School

Elementary Facility Requests

Dr. Healy recommended facility requests as follows: 1) Ms. Cyndy Kendall is requesting use of the Eastern Elementary Cafeteria to hold aerobic classes – 8 week sessions of: January 4 – February 24, 2005; March 1 – April 22, 2005; April 27 – June 17, 2005, from 6:15 p.m. – 9:00 p.m. - Tuesday and Thursday evenings. (*Dates may vary if there are cancellations due to inclement weather, etc.*); 2) Ms. Sherry VanMatre, Eastern Elementary PTO, is requesting use of the Elementary gym and café Saturday, March 19, 2005, from 4:00 – 8:00 p.m. to hold a "Fun Carnival Night". Motion ML/PH. Carried 5-0

Elementary Personnel

Dr. Healy requested personnel items as follows: 1) Ms. Treva Fagan, Eastern Elementary Teacher, is requesting a medical leave of absence beginning Friday, November 19, 2004 through Friday, December 31, 2004 (with the option to extend the leave if necessary); 2) Ms. Dana Welge, Eastern Elementary Cafeteria employee, submitted her letter of resignation effective Friday, November 19, 2004; 3) Ms. Stephenson is recommending the following as Destination Imagination Volunteer Coaches: Mike Martin, Gayle Beebe, Emily Sommers, Pam Barnett, Chanda Malott, Lisa Wagner, Jennifer Klemmensen, Tricia Adair, Rob Adair, Max Davies, Shelly Herchenroeder, Gail Greene, and Susan Dove; 4) Ms. Stephenson is recommending Ms. Casey Russell to be hired to fill Eastern Elementary teacher Ms. Christy Trainer's vacancy during her leave of absence; 5) Ms. Stephenson is recommending adding an additional section of "AAA" students at 6th Grade with Mr. Paul Nicholson and Ms. Shawn Carpenter to each work 1 hour per week; 6) Ms. Stephenson is recommending extending time (an additional half day) for each half-time speech teacher (Ms. Linda Grady and Ms. Barbara Kleinhans) at Eastern Elementary School through the end of the 2004 – 2005 school year. Motion LH/RW. Carried 5-0

Elementary Update

Ms. Stephenson reviewed activities at the Elementary School:

- ISTEP scores look good still pushing to achieve higher
- Encouraging higher level students to participate in programs (i.e. Destination Imagination, Academic Math Bowl, and Academic Spell Bowl). Eastern won 1st place at the Regional Spell Bowl Competition and 13th in the State.

Discussion was held.

Eastern Jr./Sr. High School

Field Trip - Overnight

Dr. Healy made a recommendation for Mr. Craig Standish, EHS Varsity Wrestling Coach, to take the EHS Wrestling Team to Goshen, IN (annual overnight trip) on Friday, January 14, 2005 to compete in a wrestling tournament. Motion PH/LH. Carried 5-0

Mr. Heck requested that in the future, additional information (i.e. number of chaperones, etc.) be submitted.

Extra-Curricular Fund Purchase Requests

Mr. Matas recommended an extra-curricular account called "Science Dept. Fund" be closed out (see attached) and money used to purchase science department equipment. Mr. Matas recommended a newspaper extra-curricular account which has not been active for a number of years be closed out (see attached) and money used to purchase digital cameras for use by Eastern Jr./Sr. High School administrators and yearbook. Motion LH/RW. Discussion was held. Mr. Lantz asked about procedure on students/staff using school corporation cameras? Mr. Matas assured the Board that proper "checking-in/checking-out" procedures would be used to secure proper care and return of the cameras. Carried 5-0

Jr./Sr. High School Fundraisers

Dr. Healy recommended fundraisers as follows: 1) Mr. Mike Hamilton, Eastern Varsity Girls Golf Coach, and Mr. Brad Downing, Eastern Varsity Boys Golf Coach, are requesting to hold an IGA-PGA Golf Pass Sale beginning Wednesday, December 15, 2004 – Tuesday, March 1, 2005. Proceeds will go toward team shirts and training equipment; 2) Ms. Kristen Grossman, EHS Sophomore Class Sponsor, is requesting to hold a fundraiser selling "Cool Collections" and "Chocolate Dreams". Proceeds will be used for sophomore class expenses. Motion RW/LH. Mr. Hinesley stated any future fundraisers should not create competition for local stores/businesses. Carried 4-1 (Opposed – PH)

3) Ms. Becky Swisher, Eastern Cheerleading Coach, is requesting to sell tickets (\$1.00 per ticket) for a chance to "run COMET" flags at the EHS home basketball games (beginning Friday, December 17, 2004). Proceeds will go to the cheerleading account for expenses; 4) Ms. Becky Swisher, Eastern Cheerleading Coach, is requesting to hold a "Little Kid Cheer Clinic" on Saturday, January 8, 2005 from 9:00 a.m. – 11:00 a.m. and requesting use of the H.S. Café. Proceeds will go to the cheerleading account for expenses; 5) Ms. Connie Sproch, EHS Home Ec. Club Sponsor, is requesting to hold a "chili buffet dinner" prior to this year's high school play Friday, January 28, and Saturday January 29, 2005 from 4:30 p.m. – 6:30 p.m. in the H.S. Café. Proceeds will be used for club activities/expenses. Motion PH/ML. Discussion was held. Carried 5-0

Dr. Healy commented that procedures were being revised/put into place to better "track" fundraisers/costs/revenue. Mr. Heck expressed a concern about requesting "too much" information when completing the fundraiser forms which would discourage requests from being addressed. Dr. Healy stated that better accountability would result by a follow-up on how much money was actually raised/how the proceeds were actually spent and proceeds are supposed to be spent in the year the funds are actually raised. Hopefully, new procedures would also help the sponsors to assess their needs.

Jr./Sr. High School Facility Requests

Dr. Healy recommended facility requests as follows: 1) Mr. Mike Kantz, Eastern Soccer Coach, is requesting use of the EHS main gym and auxiliary gym, Sundays -2^{nd} semester from 1:00 p.m. -2:30 p.m. to hold open soccer practices; 2) Mr. Craig Standish, Eastern Wrestling Coach, is requesting use of the EHS wrestling room for the Greentown Wrestling Club practices/meets. Motion BH/PH. Discussion was held. Carried 5-0

Jr./Sr. High School Personnel

Dr. Healy recommended personnel items as follows: 1) Mr. Ron Matas is recommending Mr. Anthony Gibson to be hired as Eastern Jr./Sr. High School Social Studies teacher effective January 3, 2005. (Mr. Gibson will replace Mr. Bob Dedaker who will retire the end of the first semester, 2004); 2) Mr. Brad Wilson is recommending Mr. Anthony Gibson to be hired as EHS Varsity Baseball Coach for the 2005 season; 3) Mr. Brad Wilson is recommending Mr. Paul Nicholson and Mr. Buddy Crawford as Athletic Supervisors for the winter season; 4) Mr. Brad Wilson is recommending the following (see attached) for winter coaching positions; 5) Ms. Gina Corder, Eastern Jr./Sr. High School instructional assistant, is submitting her letter of resignation, effective Wednesday, December 22, 2004. Motion LH/RW. Carried 5-0

Donations

Dr. Healy reviewed four donations as follows:

- Mr. Tom DuBois Shirts 8th Grade Basketball \$ 180.00
- Mr. Tim Kenworthy \$ 300.00 EHS Athletics
- Mr. and Mrs. Stephen M. Jessup \$60.00 In Honor of Lindan B. Hill
- First Farmers Bank and Trust Converse, IN \$ 200.00 EHS Orchestra Fund

Discussion was held. Mr. Heck expressed a concern about the wording on the donation form stating "The acceptance of these donations will have prior approval by the Board of School Trustees." Dr. Healy commented that acceptance letters are done to be used as documentation for individuals to claim as tax deduction items. Dr. Healy also stated that he would obtain any guidelines on Indiana Codes regarding donations for Board review. Motion RW/PH. Carried 5-0

Jr./Sr. High School Update

Mr. Matas reviewed activities at the Jr./Sr. High School:

- December 21st and 22nd finals scheduled
- Friday, December 17th Boys Varsity Basketball home Peru
- Saturday, December 18th Boys Varsity Basketball @ Clinton Central
- Winter Band Concert Sunday, December 19th @ 2:00 p.m. @ PAC
- 8th Grade ISTEP scores look good
- Commended staff for their dedication

Mr. Lantz expressed his appreciation for last week's choir concert and heard positive comments from many parents/community members.

Dr. Healy commended the Eastern Jazz Band for their performance at the Kokomo Rotary Meeting that was held today.

Eastern Howard School Corporation

Policy – 2nd Reading

Dr. Healy stated that at the November 9th Board meeting the Board reviewed policies (see below).

	3213	5320	8330
2600	4120	5330	8600
3120	4213	6145	New Bylaw - 0140
3120.06	5111	6650	
3161	5200	7455	

Revision suggested per Mr. Hinesley at the November 9, 2004 Board Meeting: Bylaw 0140 (Page 3, paragraph 3 – Filling a Board Vacancy) to:

"The Board shall consider all interested candidates to ascertain their qualifications."

Mr. Heck stated that in reference to Policy – FINANCES 6650 – remain as originally presented by NEOLA as:

Special Education Preschool Fund

"The School Board shall establish a fund for the preschool education of students who meet the criteria for special education. The Corporation shall impose annually an ad valorem property tax on each \$100.00 of assessed valuation and deposit the payments in the fund. The amount of the tax shall be determined by State statute. Additional payments to the fund will be made by the State Auditor in compliance with the formula established by State statute."

Mr. Lantz asked for any further discussion or questions? Dr Healy stated that there had been no further questions regarding the above listed policies. Mr. Hinesley moved to accept the change to Bylaw 0140 and to accept the revision as presented by NEOLA to Policy 6650. Motion LH/RW. Carried 5-0

Resolution to Pay Claims Through End of 2004

Ms. Vester read the Resolution to Pay Claims Through End of Year 2004 (see attached). Motion BH/LH. Carried 5-0

Resolution to Transfer Appropriation

Ms. Vester reminded the Board that this resolution allows the corporation to make transfers between major budget classifications in the 2004 Budget (see attached resolution). Motion BH/PH. Carried 5-0

Resolution to Carry-Over CPF Appropriation

Ms. Vester stated that this resolution allows CPF appropriations to be carried over (see attached) to 2005. Motion LH/RW. Carried 5-0

2005 Temporary Loan Resolution

Ms. Vester stated that in September, 2004 the Board approved to proceed with the application for a temporary loan through the Indiana Bond Bank. Ms. Vester presented a Resolution (see

attached) to participate in the Indiana Bond Bank's 2005 Advance Funding Program. Motion ML/RW. Discussion was held. Carried 5-0

Request to Change February Board Meeting Date

Dr. Healy recommended changing the Tuesday, February 8, 2005 Board Meeting date to Tuesday, February 15, 2005 due to a conflict with the Heartstring's Orchestra Concert. Motion RW/LH. Carried 5-0

Mr. Heck asked if it would be possible to change the January 11, 2005 Board Meeting date? Dr. Healy requested that the Board check their calendars and report back to him in reference to changing the January Board Meeting date.

<u>Library Board – Recommendation</u>

Dr. Healy stated that Ms. Sheryl Dean's four-year library board term would expire this December and recommended Ms. Dean to serve another four-year term (through December 2008). Motion BH/RW. Carried 5-0

Additional Item:

Advertisement - Additional Appropriation

Dr. Healy requested permission to advertise an additional appropriation for the 2005 Budget. Motion BH/RW. Carried 5-0

Corporation Update

Dr. Healy reviewed Eastern 2004 ISTEP scores compared to Indiana 2004 ISTEP scores (see attached graphs).

Dr. Healy stated that Eastern has been honored as one of the "Indiana's Best Buy" high schools.

Dr. Healy stated that the Town of Greentown has requested (see attached map) part of the softball and baseball fields to be annexed as part of the town. Dr. Healy has made contact with Mr. McCann, EHSC attorney, in reference to the details of this proposal. Discussion was held.

Vouchers/Claims

Mr. Hinesley stated that he had reviewed two payroll dockets in the amount of 278,073.48 - (11/15/04); 274,533.24 - (12/01/04) and two claim vouchers in the amount of 200,639.50 - (11/15/04) and 1,089,119.29 - (12/14/04) and made the motion to approve. Motion LH/RW. Carried 5-0

Board Comments

Mr. Hubbard thanked patrons for attending. Mr. Hubbard expressed his appreciation for the band/orchestra/arts programs. Mr. Hubbard suggested giving the coaches an award also, especially when the entire team is honored (i.e. MIC Champion, etc.).

Mr. Heck expressed his appreciation for the enthusiasm that the student body has displayed at the basketball games. Mr. Heck commended the Eastern administration for their use of good judgment in reference to situations that arise.

Mr. White reiterated the positive comments regarding the orchestra and band programs.

Mr. Hinesley wished everyone "Happy Holidays".

Mr. Lantz thanked parents, teachers, administration, choral department, strings department, and band department. Mr. Lantz stated that statistics show that students that participate in these types of activities exceed academically also. Mr. Lantz stated that the Chamber of Commerce "Best Buy" status confirms that Eastern is offering an opportunity for a good education. Mr. Lantz thanked everyone for their attendance and wished everyone a "Merry Christmas".

<u>Adjournment</u>				
Motion to adjourn	8:40 p.m.	RW/PH.	Carried	5-0
				Secretary

The next scheduled Board meeting will be held on Tuesday, January 18, 2005 at the Administration Office at 6:30 p.m.