AGENDA:

EASTERN HOWARD SCHOOL CORPORATION
221 West Main Street, Suite One * Greentown, Indiana 46936-1118 * (765) 628-3391 * FAX (765) 628-5017

School Board Meeting
Tuesday, October 11, 2005, 6:30 p.m.
221 West Main Street, Suite One

"New Teacher Reception" – 6:00 p.m. – 6:30 p.m.

1. Minutes: September 13, 2005

2. Patron Comments

3. Academic Reports

4. Eastern Elementary School
   - a. Student Teacher Recommendations — Healy
   - **b. Facility Requests — Healy**
   - **c. Personnel — Healy**
   - d. Elementary School Update — Stephenson

5. Eastern Jr./Sr. High School
   - **a. Fundraisers — Healy**
   - **b. Facility Requests — Healy**
   - c. Personnel — Healy
   - d. Jr./Sr. High School Update — Matas

6. EHSC Business
   - a. Update on EHS Roofing Project — Healy
   - b. 2005 – 2006 / 2006 - 2007 Master Contract — Healy
   - c. Permission to Advertise Additional Appropriations — Vester
   - d. Permission to Apply for 2006 Temporary Loan — Vester
   - e. Permission to Advertise - Bus Purchase — Vester
   - f. EHPAS Request — Healy
   - g. Revised Board Policies – 1st Reading — Healy
   - **h. Resolution – Signature Authorization — Vester**
   - i. Corporation Update — Healy

7. **Vouchers/Claims**
8. Board Comments
9. Adjournment

An Executive Session of the Board of School Trustees of Eastern Howard School Corporation will be held immediately following the regular session at the Corporation Office, 221 West Main Street, Suite One, Greentown, Indiana.

The Executive Session is called to discuss job performance evaluation pursuant to IC 5-14-1.5-6.1(b)(9).

EASTERN HOWARD SCHOOL CORPORATION

221 West Main Street, Suite One
Greentown, IN 46936-1118

MINUTES

A reception for EHSC new teachers (Mr. Ben Cox, Mr. Jay Wyatt, Ms. Michelle Larson, and Mr. Kyle Bedwell) was held at 6:00 p.m. prior to the regular Board Meeting.

The Eastern Howard School Board met Tuesday, October 11, 2005, at 6:30 p.m., at the Eastern Howard School Corporation Office.

Mr. Bill Heck, President, opened the meeting at 6:30 p.m. and led the pledge to the American flag. Mr. Drew Reed, Greentown Family Christian Center, offered prayer.

Minutes
Mr. Hinesley stated that he had reviewed the regular session minutes of the September 13, 2005 Board Meeting and made a motion to accept the minutes as read. Motion LH/PH. Mr. Heck asked for any discussion or questions. None. Carried 5 - 0

Patron Comments
None

EHSC Business
Item 6 – a. Update on EHS Roofing Project
Dr. Healy introduced Mr. Gary Voirol, Architect - MSKTD, who reviewed various weaknesses/needs/options concerning the Eastern Jr./Sr. High School roof (see attachments). Discussion was held.

Academic Reports
None

Eastern Elementary School
Elementary Student Teacher Recommendations:

- Miss Brooke Wilson w/Catherine Callis – 1/9/06 – 3/17/06
- Ms. Elizabeth Hoover w/Jennifer Nicholson – 1/9/06 – 3/3/06
- Ms. Elizabeth Hoover w/LeAnne Donson – 3/6/06 – 5/5/06

Motion to accept as presented: PH/LH. Carried 5 - 0

Facility Requests
Dr. Healy recommended one Elementary facility request as follows: **1)** Ms. Emily Summers, GS Troop 4402, is requesting use of an Elementary room the 1st and 3rd Thursday, of each month, from 3:00 p.m. to 4:50 p.m. to hold regular Girl Scout meetings. Motion ML/LH. Carried 5 – 0

Elementary Personnel
Dr. Healy recommended Elementary personnel items as follows: **1)** Ms. Stephenson is recommending Mr. Monty Maggart, Ms. Shawn Carpenter, Mr. Tim Fletcher, Ms. Amy Warnock, Mr. Paul Nicholson, Ms. Michelle DeWitt, Ms. Tara Beals and Ms. Stacey Smith (current substitute teacher), as supervisors for the Title I – After Hours Program and the AAA Program.

2) Ms. Christy Trainer, Eastern Elementary teacher, is requesting a leave of absence beginning Wednesday, December 14, 2005 through the end of the school year (Thursday, May 25, 2006).

Dr. Healy amended the recommendation to include: **3)** Ms. Stephenson is recommending Ms. Shawn Carpenter, Mr. Paul Nicholson, Mr. Tim Fletcher, Ms. Amy Warnock, Ms. Rebecca Strycker, and Ms. Catherine Callis as activity supervisors. Motion PH/ML. Carried 5 – 0

Elementary School Update

Ms. Stephenson reviewed items at the Elementary:

- ISTEP testing is finished
- After school remediation programs are beginning
- October 24 – 28 is Red Ribbon Week
- R.O.C.K. Program will begin next week
- Parent/Teacher Conferences will be Wednesday, Oct. 26th and Thursday, October 27th
- Fall Break is Friday, October 28th
- Professional Development last week/Balanced Literacy

Eastern Jr./Sr. High School

Fundraisers

Dr. Healy recommended Jr./Sr. High School Fundraisers as follows: **1)** Ms. Rebecca Willis, Freshman Class Sponsor, is requesting to hold a "candle sale" beginning Wednesday, October 19 through Wednesday, November 2, 2005. Proceeds will be deposited in the EHS Freshman Class extra-curricular account and be used for class activities. Motion LH/MM. Carried 4 – 0 - (1 opposed – PH)

2) Mr. Keith Richie, EHS Varsity Basketball Coach, is requesting to hold the Annual Free-Throw-A-Thon beginning Monday, November 28, 2005 – Saturday, December 3, 2005 and is requesting use of the EHS Main Gym (12/3/05 – 8:00 a.m. – completion). Proceeds will be used toward the EHS basketball team practice packs; **3)** Mr. Mike Springer, EHS Girls Varsity Basketball Coach, is requesting to hold a "Free Throw Shoot-A-Thon" on Monday, October 24, 2005, at 5:30 p.m. and is requesting use of the EHS Main Gym. Proceeds will be used toward the EHS girls basketball practice packs, travel gear, t-shirts and shooting shirts; **4)** Ms. JoEllen Matthews, EHS Orchestra Director, is requesting to hold the annual Heartstrings Concert on Tuesday, February 7, 2006 (or snow date Sunday, February 12, 2006), at 6:30 p.m. and is requesting use of the EHS Café. Proceeds will be used for orchestra attire and equipment. Motion PH/LH. Carried 5 – 0

Facility Requests

Dr. Healy recommended Jr./Sr. High School facility requests as follows: **1)** Ms. Lynn Gillespie, Girl Scouts/Boy Scouts, is requesting use of the EHS pool for the respective clubs to work on advancements, Tuesday, November 15, 2005 from 6:00 p.m. – 8:00 p.m. Facility fees will be invoiced. Certified lifeguards will be provided/lifeguard fees will be paid by the Girl Scouts/Boy Scouts; **2)** Mr. Kyle Cook, Greentown Softball Pixie League, is requesting use of the EHS Gym/upper deck/batting cage area on Monday, October 17th and Fri., Oct 21, 2005 or Monday, October 24th & Friday, October 28, 2005 from 3:00 – 4:30 p.m. to hold Fast Pitch Clinics. Motion PH/ML. Discussion was held. Carried 5 – 0

Jr./Sr. High School Personnel

Dr. Healy recommended Jr./Sr. High School personnel items as follows: **1)** Mr. Brad Wilson is recommending (see attached) for fall coaching positions; **2)** Ms. Sandra Fights, Eastern Jr./Sr. High School cafeteria employee, is requesting a medical leave of absence beginning Friday, September 9th through Monday, November 14th or 28th, 2005. Motion ML/PH. Carried 5 – 0

Jr./Sr. High School Update

Mr. Matas reviewed Jr./Sr. High School items as follows:

- October 5th Inservice – "Writing Across the Curriculum"
- Eastern High School recognized by the Indiana Chamber of Commerce as a "Best Buy"

Eastern Howard School Corporation

2005/2006 – 2006/2007 Master Contract

Dr. Healy stated that the EHCTA worked hand-in-hand with the negotiation committee to ratify the 2005/2006 – 2006/2007 Master Contracts. Dr. Healy recommended the 2005/2006 and the 2006/2007 Master Contract Proposal(s) as presented (see attached), including Amendment Number Two to the EHSC Retirement Plan in reference to Vesting Standards, language/date changes, administrative contracts, EHSC classified employees to receive comparable salary increases as those requested for teachers, administrators, and corporation bus drivers. Motion ML/PH. Mr. Hubbard stated that the EHSC teachers realize that money is tight - negotiations were very informative and went well. Mr. Heck stated that the openness and communications throughout the negotiation process was good.
Carried 5 – 0

Permission to Advertise Additional Appropriations

Ms. Vester requested permission to advertise and hold a "public hearing" at the November Board Meeting for additional appropriations. Ms. Vester stated that this will not be an increase in tax dollars. Ms. Vester explained that this is due to a result of a shortfall in tax revenues (affecting Pension Debt) and a change in the Third Millennium Project payment schedule (Debt Service). (See attached).
Motion LH/MM. Carried 5 – 0

Permission to Apply for 2006 Temporary Loan

Ms. Vester requested permission to apply for a temporary loan for 2006 from the Indiana Bond Bank.
Motion PH/ML. Carried 5 – 0

~~Permission to Advertise – Bus Purchase~~ – November Board Meeting~~–~~

EHPAS Request

Dr. Healy stated that he has been working with Ms. Susan Kirkpatrick, President, EHPAS Board, and Ms. Heather Wilkerson, Director, EHPAS. In the past, EHPAS has provided two (2) tickets for each elementary student per year. EHPAS is requesting for the 2005 – 2006 program year to provide 1,000 tickets EHSC to utilize as we choose (since age groups/contents vary). In return, EHPAS is requesting EHSC to waive the rental fee for the program year 2005 – 2006 (20 programs @ $150). EHPAS will pay for any extra personnel/lighting/sound staff that they require. Dr. Healy recommended this request as stated. Motion to accept the proposal as presented by Dr. Healy: PH/LH. Discussion was held. Mr. Heck explained/clarified the intentions of the EHPAS. Carried 4 – 0 – (1abstention – BH)

Revised Board Policies – 1st Reading

Dr. Healy reviewed the revised and new Board Policies submitted by NEOLA for a "1st Reading". Policies included are as follows:

BP # 2260	Revised/additional wording
BP # 2370.02	"Flex Program" is a new policy that targets potential dropouts and failing students. This is one type of alternative program.
BP # 2460.03	Revised wording
BP # 2700	Revised legal citations
BP # 3121	Revised legal citations
BP # 3122	Revised wording
BP # 4121	Revised codes (citations)
BP# 4122	Revised and additional wording
BP # 5111	Additional non-discriminatory language and new codes
BP # 5130	This revised policy contains new language requiring exit interviews with timelines, procedures, and consequences.
BP # 5131	This is a new policy establishing the timelines and responsibility for reviewing and answering transfer requests.
BP # 5200	Sets 10 days of unexcused absence as truancy.
BP # 5320	Includes the requirement for notification of parents about meningococcal disease (meningitis).
BP # 5460	Includes the guidelines for the graduating class of 2010 – 2011, including the Core 40 credit requirement. This policy also has a "strong" statement on the participation in commencement exercises by special education students.
BP # 5517.01	This is the new policy on "bullying".
BP # 5895	This is a revised policy which includes accountability for a student dropping out of school and the requirement to attend an exit interview.
BP # 6320.01	This is a new policy that allows the school purchasing agent to conduct a "reverse auction" on the internet to invite and receive bids.
BP # 6475	This is a new policy that clarifies how "honors diploma award" dollars may be used by the corporation.
BP # 6670	This is a new policy allowing school corporations to establish an educational foundation.
BP # 6700	This is a new policy which states the requirements of the "Fair Labor Standards Act". This policy is required under federal law.
BP # 7100	This is a revised policy stating guidelines for petitioning should there be a remonstrance to a facilities project.
BP # 8400	This is a policy regarding school safety and the "School Safety Committee". This policy also includes guidelines and options for students who attend "persistently dangerous schools".
BP # 8452	This is a new policy on Automatic External Defibrillators (AED). (We will use this policy as the basis for the training of staff to use the AED.)
BP # 8800	This policy now includes the "moment of silence" and the "Pledge of Allegiance" requirements.

Mr. Lantz recommended changing <u>BP # 5460 – Students – Page 2 of 2</u> as follows: *Commencement exercises will include those students who are eligible for a diploma . . .* to: *Commencement exercises will include **only** those students who are eligible for a diploma . . .*

Discussion was held. Mr. Heck suggested considering/reviewing the suggested change until the November Board Meeting.

Mr. Hinesley pointed out that BP # 2460.03 Page 1 of 1, as submitted for review by NEOLA, has *Westview School Corporation* on the header instead of Eastern Howard School Corporation. Dr. Healy stated that a corrected copy will be requested.

Resolution – Signature Authorization

Ms. Vester stated that the Howard County Farm Service Agency has requested a signature authorization in reference to documents and payment programs for the EHSC farm acreage. A resolution (see attached) naming EHSC Treasurer, Teresa E. Vester, was requested as official documentation for this authorization. Motion to approve the Signature Resolution: ML/PH. Carried 5 – 0

Corporation Update

Dr. Healy reviewed corporation items as follows:

- Expenditures/cost cutting situations are being reviewed throughout the Corporation, Jr./Sr. High School, and Elementary School. There will be a shortfall of approximately $500,000 - $600,000 over the next two years. Programs may need to be added: i.e. physical education and the (obesity law) – fitness plan required by federal government by summer, 2006.
- Mr. Hubbard inquired about the lining of the Elementary basketball court. Dr. Healy stated that the lining is scheduled to be completed within the next couple of days.

Vouchers/Claims

Mr. Hinesley stated that there are two payroll dockets and three claim vouchers. Mr. Hinesley stated that he had reviewed two payroll dockets as follows:

	$ 264,211.32	9/15/05
	260,044.91	9/30/05
and three claim vouchers as follows:	$ 197,239.28	9/15/05
	98,791.23	9/30/05
	177,563.22	10/11/05

and made the motion to approve. Motion LH/MM. Carried 5 – 0

Board Comments

Mr. Hinesley stated that things are going well.

Ms. McWhorter – no comment

Mr. Lantz recognized Dr. Healy, Ms. Vester, and the building principals as a managing "TEAM" that is doing an outstanding job of developing kids into responsible adults, and doing it in a way that is very cost effective. Mr. Lantz stated that being named to the "Indiana's Best Buy List" is an indicator of how much outsiders appreciate our programs. Other indicators are: 1) The amount of money that is given for scholarships each year; 2) Teachers with the association as they have "come to the table" this year very open and honest with great discussions. Eastern is moving forward and our administrators and teachers are responsible for the positive results.

Mr. Hubbard stated that the religious training for Eastern 4th graders will begin soon and commended the addition of this program as a positive feature for our community.

Mr. Heck reminded the Board that the supplemental folders contain much information for review.

Mr. Heck acknowledged a thank you letter from Dr. Healy to Dr. and Mrs. Scott Boltz for the donation of the AED.

Mr. Heck stated that the Board had been recognized by the ISBA as an "Outstanding Board" for 2004 – 2005.

Dr. Healy requested that the November Board Meeting be changed from Tuesday, November 8th to Tuesday, November 15, 2005. **Board consensus was to change the November Board Meeting to Tuesday, November 15, 2005 @ 6:30 p.m. at the Administration Office.**

Adjournment

Motion to adjourn LH/ML. – 9:00 p.m. Carried 5 – 0

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Secretary

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EASTERN HOWARD SCHOOL CORPORATION
EXECUTIVE SESSION
October 11, 2005
MINUTES

A closed executive session of the Board of School Trustees of the Eastern Howard School Corporation was held Tuesday, October 11, 2005, immediately following the regular session meeting at the Eastern Howard School Corporation Administration Office, 221 West Main Street, Suite One, Greentown, Indiana.

An executive session for the purpose of:

To discuss job performance evaluation pursuant to IC 5-14-1.5-6.1(b)(9).

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Secretary, Larry Hinesley

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