AGENDA:

EASTERN HOWARD SCHOOL CORPORATION
221 West Main Street, Suite One * Greentown, Indiana 46936-1118 * (765) 628-3391 * FAX (765) 628-5017

School Board Meeting
Tuesday, May 10, 2005, 6:30 p.m.
221 West Main Street, Suite One

1. Minutes: April 26, 2005 – Regular Session

2. Patron Comments

3. Academic Reports
   a. Board Conference Reports

4. Eastern Elementary School
   a. Science/Health Textbook Adoptions — Stephenson
   b. Personnel — Healy
   c. Elementary School Update — Stephenson

5. Eastern Jr./Sr. High School
   a. Jr./Sr. High Handbook Revisions/Review — Matas
   b. Science/Health Textbook Adoptions — Matas
   c. Field Trip Request – Out of State — Healy
   d. Fundraisers — Healy
   e. Facility Requests — Healy
   f. Personnel — Healy
   g. Donations — Healy
   h. Jr./Sr. High School Update — Matas

6. EHSC Business
   a. Summer School Personnel — Healy
   b. Budget Update — Healy
   c. Liability Insurance – Recommendation — Vester
   d. Cafeteria Software – Recommendation — Bagley
   e. Corporation Update — Healy

7. Vouchers/Claims
8. Board Comments
9. Adjournment

An Executive Session of the Board of School Trustees of Eastern Howard School Corporation will be held immediately following the regular session at the Administration Office, 221 West Main Street, Suite One, Greentown, Indiana.

The Executive Session is called to discuss job performance evaluation pursuant to IC 5-14-1.5-6.1(b)(9).

EASTERN HOWARD SCHOOL CORPORATION

221 West Main Street, Suite One
Greentown, IN 46936-1118

MINUTES

The Eastern Howard School Board met Tuesday, May 10, 2005, at 6:30 p.m., at the Eastern Howard School Corporation Administration Office.

Mr. Mark Lantz, President, opened the meeting at 6:30 p.m. and led the pledge to the American flag. Mr. Michael Waitt, Greentown Family Christian Center, offered prayer.

Minutes
Mr. Hinesley stated that he had reviewed the regular session minutes of the April 26, 2005 Board meeting and made a motion to accept the minutes as read. Motion LH/BH. Carried 5 - 0

Patron Comments
Ms. Lisa Manfred, parent, stated that over forty children tried out for the middle school soccer team, which made it necessary to create two teams, and asked the Board to consider putting lights at the soccer field at some time in the future, since the interest in this sport is increasing.

Ms. Susan Dove-Tobin, parent, requested to split the soccer teams next year into boys and girls, since there has been such an increase in participants.

Academic Reports
Mr. Mark Lantz, Mr. Rex White, and Mr. Larry Hinesley, attended the National School Boards Association Conference at San Diego, California on April 16 – 19, 2005. Mr. Lantz commented that many workshops, notable speakers, and activities were offered at the 2005 NSBA Conference. Mr. Lantz stated that Eastern Howard School Corporation is an outstanding school corporation with few of the issues and problems that many schools are faced with today.

Mr. White expressed his appreciation for the opportunity to attend the 2005 NSBA Conference. He commented that a wealth of information was presented. There were about 15,000 – 16,000 school board members, professionals, and vendors. Over 300 workshops/sessions were available to choose from throughout the four day conference. Mikhail Gorbachev, Nobel Peace Prize Winner and Former Leader of the Soviet Union, was a featured general session speaker. Mr. White referenced many interesting sessions that he attended. Mr. White commented that the many high school student performances such as jazz band, orchestra, and a vocal soloist, were very impressive. Mr. White stated that it would be great for Eastern to pursue the opportunity of performing at future NSBA Conferences.

Mr. Hinesley emphasized the idea of getting our orchestra to participate in future NSBA Conferences. Mr. Hinesley commented that it was great to see that Eastern is already doing many of the ideas/topics that were presented. Mr. Hinesley stated that the conference was very interesting and quite a learning experience. He stated that this was the first International School Board Conference Association he had attended.

Mr. Lantz stated that Board members are actually the liaisons between the community and the professionals that run the school. At the same time, the Board has been charged with helping to

create a positive school culture; many of the workshops focused on accountability; how to do that effectively; how to direct that culture through the establishment of policy. Mr. Lantz commented that school customer service is very important as well as technology.

Eastern Elementary School

Elementary School - Science/Health Textbook Adoptions

Dr. Healy recommended the adoption of the Scott Foresman Science Series for use at Eastern Elementary with Grades 3 through 5, Glencoe Science Series for Grade 6, and Kindergarten through Grade 2 to use nonfiction leveled readers to support their curriculum (requires waiver). The science adoption committee included staff members and parent members. (See attached.) Dr. Healy stated that these materials were selected relevant to the expectations in the "Indiana Science Standards". Motion PH/RW. Appreciation was expressed to those committee members involved in the selection process. Carried 5 - 0

Elementary Personnel

Dr. Healy recommended one Elementary personnel request as follows: **1)** Ms. Becca Bowlin, Eastern Elementary Special Education paraprofessional, is submitting her letter of resignation, effective the end of the 2004 – 2005 school year. Motion BH/RW. Carried 5 - 0

Elementary Update

Dr. Healy reviewed activities at the Elementary School:

- Camp Tecumseh – 6th Grade Field Trip went very well (this trip has been taken for approximately the last 20 years)

Eastern Jr./Sr. High School

Jr./Sr. High School Handbook Revisions/Review

Mr. Matas presented changes in the Jr./Sr. High School Handbook. Motion to approve changes as presented: BH/PH. Discussion was held. Mr. Heck requested permission to modify the original motion to approve the changes to the Eastern Jr./Sr. High Handbook as presented with the revision to Harassment reading: *Harassment is defined as physically or verbally abusing or bothering a person after they have been asked or directed to stop.* (page 50 of the handbook) BH/RW. Carried 5 - 0

Science/Health Textbook Adoptions

Mr. Matas presented recommendations (see attached) for the Science and Health Textbook adoptions for the Jr./Sr. High School. Motion to accept as presented: RW/LH. Appreciation was expressed to those committee members involved in the selection process. Carried 5 - 0

Field Trip Request – Out of State

Dr. Healy recommended that Mr. Pete Sampson, Eastern Band Director, take the EHS Band to Walt Disney World, Orlando, FL., Wednesday, May 3, 2006 – Sunday, May 7, 2006. Dr. Healy stated that this trip is taken every four years. Motion BH/RW. Discussion was held. Mr. Sampson stated that the cost per student would be $600 - $650. Carried 5 - 0

Jr./Sr. High Fundraisers

Dr. Healy recommended fundraisers as follows: **1)** Mr. Peter Sampson, Eastern Band Director, and Ms. Marie Harvath, Eastern Band Boosters, are requesting for band members/parents to work a concession stand (non-alcoholic) at the Indianapolis Motor Speedway Saturday, June 18 and Sunday,

June 19, 2005, and Saturday, August 6, and Sunday, August 7, 2005. Proceeds will be used for band related activities; **2)** Mr. Peter Sampson, Eastern Band Director, is requesting to hold a "frozen food sales" beginning Monday, August 22 through Monday, September 5, 2005. Proceeds will go to the Extra-Curricular Band account to be used for band activities/trip and department expenses; **3)** Mr. Peter Sampson, Eastern Band Director, and Eastern Band Boosters are requesting use of the Main Gym, Auxiliary Gym, PAC, Jr./Sr. High School Cafeteria, and selected classrooms, either Saturday, February 11, 2006 or Saturday, February 18, 2006 (all day) to host an IHSCGA Winter Guard Competition. *(Custodial and kitchen expenses will be invoiced.)* This event will be a fundraiser for the Eastern Band Boosters. Discussion was held. Mr. Heck made a motion to approve fundraisers as presented and the facility use as requested. BH/RW. Carried 5 - 0

Jr./Sr. High School Facility Requests

Dr. Healy recommended facility requests as follows: **1)** Mr. Kevin Klepfer is requesting use of the Jr./Sr. High School pool, Friday, May 20, 2005 from 7:00 p.m. – 12:00 midnight for the EHS Girls Swim Team to hold a retirement party for Jay Freeman. Motion PH/BH. Carried 5-0

Jr./Sr. High School Personnel

Dr. Healy recommended Jr./Sr. High School personnel items as follows: **1)** Mr. Brad Wilson is recommending Mr. Kevin Duggins to be hired at Girls' Varsity Soccer coach for the 2005 – 2006 school year; **2)** Mr. Brad Wilson is recommending Ms. Bethany Bontrager to be hired as Varsity/Jr. Varsity Cheerleading coach for the 2005 – 2006 school year. Motion RW/LH. Carried 5 - 0

Donations

Dr. Healy presented one donation as follows:

Paul Hubbard – Starters' pistol valued at $100 to Eastern Athletics

Motion BH/RW. Carried 4 - 1 abstention (PH)

Jr./Sr. High School Update

Mr. Matas reviewed activities at the Jr./Sr. High School:

- Thanked Mr. Hubbard for the donation of a starters' pistol
- Expressed appreciation to the Greentown Ministerial Association for their assistance in helping students deal with last week's tragedy
- Quality of teaching was very impressive during his visit to classrooms today

Mr. Lantz asked Mr. Matas the status on class scheduling at this time. Mr. Matas stated that 2005 – 2006 scheduling is still in progress with approximately 40 students remaining.

Eastern Howard School Corporation

Summer School Personnel

Dr. Healy recommended the following personnel for the 2005 Summer School Session:

Eastern Elementary School

June 16-17, 2005

Paul Nicholson – Summer Science, Grades 1 & 2

Rebecca Strycker- Summer Science, Grades 3 & 4

Monty Maggart – Summer Science, Grades 5 & 6

JoEllen Matthews – Instrumental Music

August 1 – 12, 2005
Brenda Esterly – Language Arts & Math, Multi-Grades
Tara Beals – Language Arts & Math, Multi-Grades
Jennifer Long – Language Arts & Math, First Grade

Stacy Smith – Language Arts & Math, Second Grade
Jennifer Nicholson – Language Arts & Math, Third Grade
Michelle DeWitt – Language Arts & Math, Fourth Grade
Tim Fletcher – Math, Fifth & Sixth Grade
Catherine Callis – Language Arts, Fifth & Sixth Grade

Eastern Jr./Sr. High School
Ron Wyatt - Economics (2 sessions)
Kim Patterson – English
Peter Heck – U.S. Government

Kirsten Babcock – Language Arts, Grades 7/8
John VanMatre – Pre-Algebra, Grades 8/9
Bob Nicholson – Mathematics, Grades 7/8
Rebecca Willis – Language Arts (ISTEP), Grades 9/12
Laura Walls – Mathematics (ISTEP), Grades 9/12
Craig Standish, Brad Shrock, Bob Nicholson – Drivers Education
Lucinda Moss – Special Education Assistant

Cole Bennett and Sean Horoho – Student Summer Technology Assistants

Motion PH/RW. Carried 5 - 0

Dr. Healy stated that a special education bus driver will be needed and a recommendation will be made at the June Board Meeting.

Budget Update
Dr. Healy reviewed budget updates (see attachments). Discussion was held. Concern was voiced over the reduction of revenue to the school corporation as this will have a direct effect on educational programs. Concern was also voiced regarding the increased burden placed on the local taxpayers.

Liability Insurance – Recommendation
Ms. Vester stated that the EHSC insurance package renewal date is May 23, 2005, and the deadline for insurance quotes was 10:00 a.m., Monday, May 2, 2005.

Quotes were received as follows: Downey Insurance - $ 114,016; Miles and Finch $ 95,271

Ms. Vester recommended accepting the quote from Miles and Finch for $95,271 for the 2005 - 2006 term. Motion BH/PH. Discussion was held. Carried 5 - 0

Cafeteria Software – Recommendation
Mr. Dennis Bagley, Eastern Technology Director, explained the status of the current procedures/software, (which is obsolete and 8 years old), use at both Eastern Elementary School and Eastern Jr./Sr. High School for cafeteria/lunch management. Mr. Bagley stated that principals, extra-curricular treasurers, cafeteria managers, and Ms. Vester had reviewed various software options. Mr.

Bagley stated that Ms. Vester had reviewed lunch fund reports and concurred that the Elementary Cafeteria Funds could support the purchase cost of $25,257 for a new cafeteria management system that would be functional for both the Jr./Sr. High School and Elementary School. Mr. Bagley recommended the purchase of the Café Enterprise Server-Based Point-of-Sale software package. (See attachments.) Motion BH/RW. Discussion was held. Mr. Matas assured the Board Members that students running low on debit funds in their account would be notified of such a balance; and students would be allowed to charge a "minimal" amount toward their account. This would avoid any "uncomfortable" situations that might occur when purchasing a meal on a "low fund status". Carried 5 - 0

Corporation Update

Dr. Healy reviewed Corporation items as follows:

- CORE 40 Breakfast is tomorrow morning, Wednesday, May 11, 2005 at 7:30 a.m. at the Jr./Sr. High School Cafeteria

Vouchers/Claims

Mr. Hinesley stated that he had reviewed one payroll docket as follows:

$ 262,223.10 - 5/1/05

and one claim voucher as follows: $ 141,210.04 - 5/10/05

and made the motion to approve. Motion LH/BH. Carried 5 – 0

Board Comments

Mr. Hubbard welcomed patrons to the meeting, including Mr. Randy Blankenship, a former Eastern student. Mr. Hubbard remarked that it will be a challenge to "provide more service for less money" in terms of facing budget struggles during the next couple of years; with people getting laid off all over the entire state, it will be difficult to find jobs. Mr. Hubbard stated that we (the Board) will do our best.

Mr. Heck stated that in listening to the Board members discuss the 2005 NSBA Conference, reminded him of when he attended in 1999, he also found that the student performances/groups were quite impressive and would encourage EHS Fine Arts groups to participate. Mr. Heck expressed his appreciation to Mr. Matas and the staff at EHS for the way difficult situations had been dealt with last week at the Jr./Sr. High School. Mr. Heck thanked the EHSC Administration and the Greentown Ministerial Association.

Mr. White stated that the Turn-Around Banquet (honors many students throughout the county) is a remarkable event. It is very moving and a wonderful opportunity to reiterate the No Child Left Behind Program. The Classroom Excellence Honors Breakfast held at EHS is also a very positive award for students to be named by a teacher "best in class".

Mr. Hinesley voiced two safety concerns: 1) EHSC softball, soccer, baseball, etc., parking lots are becoming unsafe with sometimes reckless drivers; 2) can the smoke-free campus rule be enforced? Mr. Hinesley stated that many activities are going on simultaneously and young children are throughout all of these areas which oftentimes create dangerous situations.

Dr. Healy commented that he had discussed the safe driving enforcement with Officer Bennett and

that he would discuss the “smoke free” campus situation with Mr. Brad Wilson. Mr. Heck commented that student drivers could loose their “driving to school” privileges if students are the “reckless” individuals. Mr. Matas confirmed that student drivers are monitored for their “driving behavior” and that it is a privilege that can be revoked.

Mr. Lantz thanked the EHSC Administration for their work and the teamwork that takes place in this school corporation. “Providing more service for less money” may be the situation we have to deal with, especially over the next couple of years. We need to remember one important item is to be creative - that is one thing we have going for us.

Adjournment

Motion to adjourn 9:05 p.m. RW/LH Carried 5 - 0

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Secretary

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The next scheduled Board Meeting will be held on Tuesday, June 14, 2005 at the Eastern Howard Administration Office at 6:30 p.m.

EASTERN HOWARD SCHOOL CORPORATION
EXECUTIVE SESSION
May 10, 2005
MINUTES

A closed executive session of the Board of School Trustees of the Eastern Howard School Corporation was held Tuesday, May 10, 2005, immediately following the regular session at the Eastern Howard School Corporation Administration Office, 221 West Main Street, Greentown, Indiana.

An executive session for the purpose of:

To discuss job performance evaluation pursuant to IC 5-14-1.5-6.1(b)(9).

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Secretary, Larry Hinesley

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