

# AGENDA:

## EASTERN HOWARD SCHOOL CORPORATION

221 West Main Street, Suite One \* Greentown, Indiana 46936-1118 \* (765) 628-3391 \* FAX (765) 628-5017

School Board Meeting

Tuesday, April 22, 2008, 6:30 p.m.

Eastern Jr./Sr. High School Library Community Room

421 S. Harrison Street

### *Presentation of Student Awards*

#### **1. Consent Items:**

2. Patron Comments

3. Academic Reports:

Caddell

4. Eastern Elementary School

a. Elementary School Update

Stephenson

5. Eastern Jr./Sr. High School

a. Out of State Field Trip Request

Smith

**b. Out of State Field Trip Request**

**Smith**

c. Jr./Sr. High School Update

Smith

6. EHSC Business

a. School Plant Improvement Projects – Bids/Funding

Caddell

b. 2008 – 2009 Registration Dates

Caddell

**c. Summer Camps/Activities**

Caddell

d. Full Day/Alternate Day Kindergarten – Recommendation

Caddell

e. Title I – Permission to Participate

Caddell

f. Routine Grants – Permission to Apply

Caddell

g. Indiana Virtual Academy – Request to Participate

Caddell

h. EHPAS – Office Space Request

Caddell

i. Greentown Parks and Trails – Request

Caddell

**j. 403 (b) – Adoption – Resolution**

**Vester/Caddell**

k. Corporation Update

Caddell

7. Board Comments

8. Adjournment

# EASTERN HOWARD SCHOOL CORPORATION

221 West Main Street, Suite One  
Greentown, IN 46936-1118

## MINUTES

The Eastern Howard School Board met Tuesday, April 22, 2008, at the Eastern Jr./Sr. High School Library Community Room.

Mr. Mark Lantz, President, opened the meeting at 6:30 p.m. Mr. Lantz led the pledge to the American flag. Pastor Jesse Vore, Sycamore Friends Church, offered prayer.

Mr. Randy Blankenship was absent.

Presentation of Student Awards:

ISTEP – Perfect Scores - Mathematics

2007 – 2008 Winter Athletic / Academic Awards

2008 State ISSMA – Vocal / Piano – Solo / Ensemble – Orchestra Awards

<b>Academic Awards</b>	
Shaw, Liza	Perfect Score - Mathematics
Patterson, Brandon	Perfect Score - Mathematics
<b>2007 – 2008 WINTER ATHLETICS</b>	
<b>Varsity Wrestling</b>	<b>Coach – Craig Standish</b>
Barrett, Chad	Conference Champion – Sectional Champion – Regional Champion – Semi-State Qualifier – State Champion – 6 <sup>th</sup> Place
DeWitt, Dane	Conference Champion – Sectional Champion – Regional Qualifier - Semi-State Qualifier
Pence, Blake	Regional Qualifier – Semi-State Qualifier
Stiner, Kyle	Regional Qualifier
Coolbaugh, Chad	Regional Qualifier
Land, Kyle	Regional Qualifier
Pratt, Mike	Academic All Conference
<b>Boys Varsity Basketball</b>	
<b>Coach Keith Richie</b>	
Boomershine, Steve	MIC All Conference – Kokomo Tribune All Area
Tabaeyo, Borja	Academic All Conference
<b>Girls Varsity Basketball</b>	
<b>Coach Mike Springer</b>	
Wilson, Chelsea	MIC All Conference – Kokomo Tribune All Area – 3 <sup>rd</sup> Team
Talbott-Bray, Rachel	MIC All Conference
Smith, Kaitlyn	Academic All Conference All State Academic – Honorable Mention
<b>Boys Varsity Swimming</b>	
<b>Coach Kevin Klepfer</b>	
Klepfer, Derek	Academic All Conference
McCauley, Aaron	Academic All Conference
Ashcraft, Sean	Academic All Conference
Willis, Adam	Academic All Conference

<b>Girls Varsity Swimming</b>	<b>Coach Dana Culp</b>
Rethlake, Emily	Academic All Conference
<b>2008 STATE ISSMA – VOCAL / PIANO – Choral Director, Karol Evenson</b>	
Dean, Amanda	Voice – Gold
Wise, Kyli	Voice – Gold
Dobbert, Alex	Voice - Gold
Carpenter, Michelle	Voice – Silver
Schaaf, Adam	Piano – Gold
Colwell, Justin	Piano – Gold
Dugdale, Jessica	Piano – Gold
Wolfe, Zoe	Piano - Silver
<b>2008 STATE ISSMA – SOLO / ENSEMBLE – Band Director, Peter Sampson</b>	
Aprill, Triston	Saxophone Quartet – Silver
Ashcraft, Sean	Euphonium Solo - Gold
Detweiler, Micah	Snare Drum Solo - Gold
Dobbert, Alex	Snare Drum Solo/Drum Set Solo/Tympani Solo – Gold
Harvath, Michael	Tenor Saxophone Solo / Saxophone Quartet - Silver
Howell, Patrick	Tuba Solo – Silver
Kelsey, Kiersten	Saxophone Quartet - Silver
McClain, Kipp	Alto Saxophone Solo / Baritone Saxophone Solo - Gold Saxophone Quartet - Silver
Schmid, Samantha	Trumpet Solo - Silver
Shaw, Liza	Snare Drum Solo - Gold
Smith, Zach	Trumpet Solo - Silver
Stahl, Bianca	Flute Solo - Silver
Zimmerman, Leanna	Oboe Solo - Silver
<b>2008 STATE ISSMA – ORCHESTRA – Director, Jo Ellen Matthews</b>	
Patterson, Brandon	Violin Solo - Gold
McClain, Kipp	Viola Solo - Silver

Mr. Lantz recessed the meeting @ 6:45 p.m. and reconvened @ 6:55 p.m.

### **Consent Items**

Mr. Lantz stated that consent items could be addressed separately and asked Board Members if there were any items that needed to be taken individually. Mr. Lantz stated that EJSH Item 5 (b) – Out of State Field Trip Request would be taken immediately following the Consent Items.

Mr. Hubbard made a motion to accept the EHS Head Basketball Coaches as a separate item. Seconded by Mr. Hinesley. Carried 4 – 0

1. Minutes – March 11, 2008 – Regular Board Session	
2. Fundraiser Requests	
<ul style="list-style-type: none"> <li>▪ EES</li> </ul>	Elementary Student Council – Dodge Ball Game (students vs. teachers) Wed., April 30, 2008 – 5:30 – 7:30 p.m. ( <i>Requesting use of the Aux. Gym</i> )

▪ EJSH	Donations from businesses/organizations for Robotics World Championships @ Los Angeles, CA to EHS Tech Club
	Eastern Jazz Café Night – EHS Band Boosters – Fri., May 2, 2008 - 3:00 – 10:00 p.m. ( <i>Requesting use of EHS Music Rooms &amp; Aux. Gym.</i> )
	EHS Baseball Team – “Hit-A-Thon” – Sat., April 26, 2008 – 12:00 Noon ( <i>requesting use of EHS Batting Cages/upper level/Main Gym</i> )
	EHS National Honor Society – “Hat Day” – May 2, 2008
	DI – “Stock Sales” – April 23 – May 12, 2008
<b>3. Facility Requests</b>	
▪ EES	None
▪ EJSH	EHS Café – Fabulous 50’s Reunion – Fri., June 20, 2008 – 9:00 a.m. – 3:00 p.m. decorating; Sat., June 21, 2008 – Noon to 11:00 p.m.
	EHS Pool – Aqua Aerobics – April 23 – May 22, 2008 – twice a week – 6:00 – 7:00 p.m.
	EHS Home Ec. Room/kitchen appliances – EHS Class of 2008 (Senior Fling Committee) – Sunday, June 1, 2008 – 8:00 – p.m. – Mon., June 2, 2008 – 5:00 a.m. – ( <i>Additional request for Senior Fling</i> )
	EHS Café /Kitchen – Fri., May 16, 2008 – 5:30 – 8:00 p.m. – EHSC Retirement Committee – dinner for retiring teachers
	EHS Main Gym & Aux. Gym – EHS Athletic Boosters – Sat., May 17, 2008 – 8:00 a.m. – 6:00 p.m. – Dodge Ball Tournament
	PAC – Monday, May 12, 2008 – 5:45 – 7:45 p.m. – DI Challenge
▪ EHSC	None
<b>4. Personnel</b>	
▪ EES	Ms. Joni Karnes, cafeteria assistant, resignation as of 3/24/08
	Ms. Beth Willis, instructional assistant, resignation effective end of the 07-08 school year
	Ms. Anita Manwell, EES teacher, resignation effective end of the 07-08 school year
▪ EJSH	Mr. Josh Edwards – weight room employee
* Separate Item	Mr. Mike Springer – EHS Girls Varsity Basketball Coach, resignation as of 3/25/08
* Separate Item	Mr. Keith Richie – EHS Boys Varsity Basketball Coach, resignation as of 4/3/08
	Ms. Karen Bainter, cafeteria staff, resignation as of 3/14/08
	Ms. Della Fowler, cafeteria staff, resignation as of 3/14/08
	Spring Coaches (see attached)
	2008 Summer Tech Assistants – (2) EHS students (see attached)
	Ms. Becky Swisher, EHS Varsity Cheerleading Coach, resignation as of 4/3/08
	Mr. Beau Engle, Office Hours Supervisor, remainder of 07-08 school year
▪ EHSC	Mr. Peter Heck, 2008 summer custodial/maintenance staff
	2008 Summer School Teachers (see attached)
<b>5. Donations</b>	
▪ EES	None
▪ EJSH	Robert Howell Farms, Inc. - \$ 100.00 to EHS Tech Club
	Padfield’s Autobody - \$ 150.00 to EHS Tech Club

	Lynne Kurtz - \$ 25.00 to EHS Tech Club		
	Larry/Sheryl Dean Farms - \$ 100.00 to EHS Tech Club		
	Century Villa Health Care - \$ 200.00 to EHS Tech Club		
	Tate Corp. Insurance – \$ 500.00 to EHS Tech Club		
	First Farmers Bank & Trust - \$ 50.00 to EHS Tech Club		
	Circle Pizza - \$ 50.00 to EHS Tech Club		
	J & J Photography - \$ 25.00 to EHS Tech Club		
	Dr. Bryan Mohr/Greentown Animal Hospital - \$ 100.00 to EHS Tech Club		
	Jarrell Orthodontics - \$ 100.00 to EHS Tech Club		
	Sharon & Doug Shane - \$ 20.00 to EHS Tech Club		
	Mike Mundell – \$ 100.00 to EHS Tech Club		
	American Legion Post 317 - \$ 50.00 to EHS Tech Club		
	Stan & Leslie Sheley - \$ 30.00 to EHS Tech Club		
	Richard & Sharon Holder - \$ 25.00 to EHS Tech Club		
	Don & Pat Mundell - \$ 100.00 to EHS Tech Club		
	Crume Evans Insurance - \$ 300.00 to EHS Tech Club		
	Byron Cardwell - \$ 250.00 to EHS Athletic Department		
	Dr. Tracy Caddell - \$ 50.00 to EHS Tech Club		
<b>6. Equipment Disposal</b>			
▪ EES	None		
▪ EJSH	Motorola Pager, Dell Monitor, Compaq Monitor, Compaq Desktop Computer - trash		
▪ EHSC	Victor Calculator - trash		
<b>7. Vouchers/Claims</b>			
Payroll Vouchers (3)	\$ 268,000.32	-	3/14/08
	275,468.45	-	4/1/08
	259,510.37	-	4/15/08
Claim Dockets (3)	\$ 181,946.99	-	3/14/08
	\$ 265.96	-	4/22/08
	\$ 619,236.70	-	4/22/08
Motion BH/LH. Carried 4 – 0			

Mr. Mike Springer – EHS Girls Varsity Basketball Coach, resignation as of 3/25/08; Mr. Keith Richie – EHS Boys Varsity Basketball Coach, resignation as of 4/3/08 - Motion PH/LH. Mr. Lantz read the resignation letters of Mr. Springer and Mr. Richie (attached). Mr. Lantz commented that the Board believes that both coaches have done a good job. Ms. Smith stated that these coaches have been committed to both the boys and girls programs, and have spent time and effort caring about the well-being of their teams. Carried 4 – 0

Ms. Smith stated that the Destination ImagiNation Team has qualified to compete at the Global Competition in Knoxville, TN, May 21 – 24, 2008 and requested Board approval. Motion ML/BH. Carried 4 – 0

**Patron Comments**

None

**Academic Reports**

None

### **Eastern Elementary School**

#### **Elementary School Update**

Ms. Stephenson reviewed Elementary School items as follows:

- K – Grandparents’ Day – Friday, April 18<sup>th</sup> ; currently studying ocean animals. FDK has been studying money during project time
- 1<sup>st</sup> Grade – planning Indianapolis Zoo trip, participated in Animal Amigo Program – zoo animal adoption
- 2<sup>nd</sup> Grade – working on persuasive writing; Grandparents’ Day April 24<sup>th</sup> ; reading and writing folk tales and fairy tales
- 3<sup>rd</sup> Grade – Earth Day trip for Howard County 3<sup>rd</sup> Grade students at Johanning Civic Center; planning a trip to Cool Creek in Noblesville for science study
- 4<sup>th</sup> Grade – Grandparents’ Day April 24<sup>th</sup> ; presenting skits; studying earthquakes (coincidentally the day that we experienced an earthquake)
- 5<sup>th</sup> Grade – World in Motion; Grandparents’ Day – May 1<sup>st</sup>; working on photo essays
- 6<sup>th</sup> Grade – visiting 7<sup>th</sup> Grade; Camp Tecumseh – April 23 & 24; Grandparents’ Day April 30<sup>th</sup>
- 4<sup>th</sup> & 6<sup>th</sup> Grade – Fine Arts Night – April 29<sup>th</sup> – 6:00 – 7:30 p.m.
- P. E. Class – playing life activity games, bowling, shuffleboard, ping pong
- Art Classes – Trail horse visited school; 1<sup>st</sup> Grade constructed paper horses
- Special Ed. – Learning for Life - May 7<sup>th</sup>; Speech Research – Ms. Kleinhans has been incorporating new techniques
- Library Book Fair; Summer Reading Program - Catch the Reading Bug
- Chess Club Scholastic State Champs – 6<sup>th</sup> Grade & Under Tournament
- Staff Wii Bowling Tournament – EHSC CEO dethroned by 2<sup>nd</sup> Grade teacher, Ms. Mugg and 3<sup>rd</sup> Grade teacher, Ms. DeWitt
- Jill Schroer, EES teacher, completed Boston Marathon in 3 hours 59 minutes
- Math Bowl – March 6<sup>th</sup> – 3<sup>rd</sup> Place

### **Eastern Jr./Sr. High School**

#### **Out of State Field Trip Request**

Ms. Smith requested Board approval for the Comet Tech/Robotics Team to travel to Los Angeles, CA, Thursday, May 1 – Sunday, May 4, 2008 to compete at the International Competition.

Motion BH/LH. Carried 4 – 0

#### **Jr./Sr. High School Update**

Ms. Smith reviewed Jr./Sr. High School items as follows:

- Art Off the Square Winners
- Hoops for Hearts collected over \$1600 for the American Heart Association
- Child Abuse Prevention Month/Blue Ribbon Week last week
- Orchestra Concert – April 13th
- 6<sup>th</sup> Grade visited Jr./Sr. High School for two days – teamed with 7<sup>th</sup> Graders, toured building, and ate lunch
- Mid-term grades – April 23<sup>rd</sup>
- Prom – April 25<sup>th</sup>
- Staff Development – April 25<sup>th</sup>
- Key Club Car Show – April 26<sup>th</sup>
- Academic Teams – 1<sup>st</sup> Place for science, social studies, fine arts and math – 2<sup>nd</sup> Place for Interdisciplinary Team

- Academic Interdisciplinary Team – will compete in state competition at Purdue University – May 3rd
- Robotics Team - raised over \$2800 for Los Angeles, CA, International Competition – May 2nd
- Eastern Jazz Café Night – May 2<sup>nd</sup> – 3:00 – 10:00 p.m. @ EHS Auxiliary Gym
- Academic “E” Breakfast – May 9<sup>th</sup> - 7:30 a.m. - EHS Café
- M.S. Activity Night – May 9<sup>th</sup> - 5:00 p.m. - Midnight
- Spring Choral Concert – Saturday, May 10<sup>th</sup> 7:30 p.m. - PAC
- Destination ImagiNation will compete at the International level in Knoxville, TN – end of May
- Destination ImagiNation Parents/Community Night – May 12<sup>th</sup> – 5:45 – 7:45 p.m. - PAC
- Spring Band Concert – May 13<sup>th</sup> – 7:30 p.m. - PAC

Ms. Smith thanked Dr. Caddell and the Board for their support for the last two years while she was working toward completion of the Indiana Principal Leadership Academy Program.

### ***EHSC Business***

#### School Plant Improvement Projects – Bids/Funding

Dr. Caddell recommended Board approval for the construction of a practice soccer field during the 2008 summer break which would be paid for out of the Capital Projects Fund. (Repaving work that had been identified as a 2008 summer project through CPF will be postponed until a later date.)

Motion PH/ML. Carried 4 – 0

#### 2008 – 2009 Registration Dates

Dr. Caddell recommended 2008-2009 registration dates and times as follows:

Thursday, July 31, 2008	8:30 a.m. – 11:30 a.m.
	1:00 p.m. – 3:00 p.m.
Friday, August 1, 2008	8:30 a.m. – 11:30 a.m.
	1:00 p.m. – 3:00 p.m.
Monday, August 4, 2008	12:00 Noon – 6:00 p.m.

Motion LH/BH. Carried 4 – 0

#### Summer Camps / Activities

Dr. Caddell recommended EHSC 2008 Summer Camps as submitted (see attached):

Motion BH/LH. Carried 4 – 0

#### Full Day / Alternate Day Kindergarten

Ms. Stephenson reviewed Kindergarten options for 2008 – 2009 and recommended to continue with the half-day program at no additional charge; parents that choose the full-day program will pay a \$100 registration fee and then \$90.00 per month for the extra half day, and children qualifying for Title I services (based on testing) will be admitted to full-day kindergarten at no charge. Ms. Stephenson explained that the cost could go down once the corporation finds out how much state funding will be for the full-day program. Discussion was held. Ms. Stephenson explained that EHSC will be offering Kindergarten Jump Start – July 28 – August 8, 2008 – 4 hours per day (no fee).

#### Title I – Permission to Participate

Dr. Caddell requested Board approval for EHSC to participate in the Title I Program for the 2008 – 2009 School Year. Motion BH/PH. Carried 4 – 0

### Routine Grants – Permission to Apply

Dr. Caddell requested permission to apply for “routine grants” throughout the summer in order to meet deadlines. Motion PH/LH. Carried 4 - 0

### Indiana Virtual Academy – Request to Participate

Dr. Caddell explained that by participating in the Indiana Virtual Academy, EHSC students can make up credits during the summer by taking on-line courses (see attached).

Motion PH/BH. Carried 4 – 0

### EHPAS – Office Space Request

Dr. Caddell explained that Ms. Susan Kirkpatrick, on behalf of the Eastern Howard Performing Arts Society, has expressed a need for office space to be used by the EHPAS two to three days per week (Tuesday, Wednesday, and Thursday, with flexibility in using the office Monday and Friday the week of performances 8:00 a.m. – 3:30 p.m.). Dr. Caddell recommended allowing the EHPAS to use the ticket office (per days/time requested) located at the PAC with stipulations as follows:

1. EHPAS would be responsible for charges for any phone lines, fax lines, and/or computer lines and incurred monthly charges (State Board of Accounts would not allow EHSC to pay for these items)
2. EHPAS facility use to be waived
3. EHPAS will be required to provide criminal background checks for all employees that will be working in the above stated office, due to the fact these employees will be in the EJSH facility while students are present

Dr. Caddell stated that he felt that EHSC should be “good neighbors” and grant EHPAS permission to use the ticket office. Dr. Caddell stated that the only additional cost could possibly be an additional “fob” for the doors at the PAC. Motion PH/LH. Discussion was held. Mr. Hubbard commented that the EHPAS contributes tickets to Eastern Elementary students each year. Mr. Heck commented that he is on the EHPAS Board, and if the EHSC Board prefers, he would abstain from voting. Ms. Kirkpatrick stated that originally the EHPAS was operating out of the EHSC Administration Office, and they felt that they should move from that location since they were not employees of EHSC. Ms. Kirkpatrick stated that the EHPAS is trying to cut back at this time and will be offering only three children’s shows for the 2008 – 2009 season. Mr. Hinesley asked if this would be a “forever” location, or is there a long-term plan in place for the future of EHPAS to be self-sufficient? Ms. Kirkpatrick commented that they would hope that it would not be a forever location, and by offering only children’s programs it is more profitable, with the handling of less tickets, because with children’s programs, each group pays at the door as a group. Mr. Heck stated that there are a lot of benefits with the EHPAS and requested Board support. Mr. Lantz commented that he thought the EHSC Board should be cautious, considering that other school affiliated entities could also request office space, and then there would be many organizations requesting office space in the school facilities. Mr. Lantz stated that he firmly believes that separate entities should be self-supporting, and this should be considered “down the road”. Mr. Heck stated that he was respectful of the concerns discussed, and suggested that Dr. Caddell decide “down the road”. Dr. Caddell commented that he is supportive and that having a performing arts society provides a value to our community, and provides an opportunity for children that is not always available. Carried 4 – 0

### Greentown Parks and Trails - Request

Dr. Caddell stated that he had walked the proposed trail and referenced the attached letter written by Mr. Mark McCann, EHSC Attorney (one correction to be made – “outfield fence of the softball (should be baseball) diamond . . .”). Dr. Caddell requested Board approval for the engineering plans as submitted by Greentown Parks and Trails. Mr. Heck made a motion to approve the engineering plans as above stated (attached) with the correction to the letter by Mr. Mark McCann.

Motion BH/LH. Carried 4 – 0



403 (b) – Adoption - Resolution

Ms. Vester stated that a committee of teachers and administrators reviewed and interviewed vendors for the administration of EHSC's 403(b) plan, required by the IRS to be in place by January 2009. The committee is recommending AIG (American International Group, previously VALIC), as EHSC's 403(b) administrator (see attached resolution). Motion LH/BH. Friday, April 25, 2008, there will be a group meeting, with information in reference the AIG and tax deferred annuities. Discussion was held. Carried 4 – 0

Corporation Update

Dr. Caddell reviewed information as follows:

- Dr. Caddell congratulated Ms. Smith for her recent graduation from the Indiana Principal Leadership Academy
- Coffee & Conversation – Thursday, May 15, 2008 – 9:00 a.m. Administration Office

Board Comments

Mr. Hubbard commended the EHS Orchestra, Band, and Choral Departments for the great concerts they provide.

Mr. Heck congratulated Ms. Smith on her IPLA Graduation. Mr. Heck expressed his appreciation for Dr. Caddell – good choice for a Superintendent.

Mr. Hinesley stated that “things are going great”.

Mr. Lantz stated that he is constantly hearing positive feedback/comments in reference to Eastern. There is discipline and order and the teachers are doing a great job.

Ms. Linda Grove, patron, stated that her granddaughter was very excited to tell her that Eastern had received a *Four-Star School Award*.

Mr. Lantz read thank you acknowledgements from the Paul Hubbard family, Bobette Harper family, Archie Golding family, and the Tracy Caddell family.

Board discussion was held on changing the next Board Meeting from May 13<sup>th</sup> to May 20<sup>th</sup>. Board consensus: next regular Board Meeting will be held Tuesday, May 20, 2008 @ 6:30 p.m. at the Administration Office with an Executive Session immediately following.

Adjournment

Motion to adjourn: ML/PH. @ 8:10 p.m. Carried 4 – 0

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Secretary

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**The next scheduled Board Meeting will be held on Tuesday, May 20, 2008 at the Eastern Howard Administration Office @6:30 p.m.**