AGENDA:

EASTERN HOWARD SCHOOL CORPORATION
221 West Main Street, Suite One * Greentown, Indiana 46936-1118 * (765) 628-3391 * FAX (765) 628-5017

School Board Meeting
Tuesday, October 14, 2008, 6:30 p.m.
221 West Main Street, Suite One

1. Consent Items:

2. Patron Comments:

3. Eastern Elementary School
   a. 2009 Camp Tecumseh Field Trip Request — Stephenson
   b. Elementary School Update — Stephenson

4. Eastern Jr./Sr. High School
   a. Jr./Sr. High School Update — Smith

5. EHSC Business
   a. Public Hearing 2009 Budget — Vester
   b. Public Funds Commercial Account - Recommendation — Vester/Caddell
   c. Trustee Appointment for 401(a) Plan — Vester
   d. Goals for Categorical Expenditures — Vester/Caddell
   e. 08-09 School Calendar – Discussion — Caddell
   f. Project Zhongwen – Recommendation — Caddell
   g. Dolly Parton's Imagination Library – Recommendation — Caddell
   h. Substance Abuse Prevention Representative - Recommendation — Caddell
   i. Corporation Update — Caddell
      1) Wellness Grant — Culp

6. Board Comments

7. Adjournment

EASTERN HOWARD SCHOOL CORPORATION

221 West Main Street, Suite One
Greentown, IN 46936-1118

MINUTES

The Eastern Howard School Board met Tuesday, October 14, 2008, at the Eastern Howard Administration Office.

Mr. Randy Blankenship, President, opened the meeting at 6:30 p.m. Mr. Blankenship led the Pledge. Pastor Michael Waitt, Greentown Family Christian Center, offered prayer.

Mr. Blankenship stated that consent items could be addressed separately and asked Board Members if there were any items that needed to be taken individually. Mr. Hubbard requested that the EHS Boys Varsity Basketball candle sales be taken separately. *****

Consent Items

1. Minutes – September 9, 2008 - Regular Board Session	
2. Fundraiser Requests	
▪ EES	None
▪ EJSH	EHS Girls Basketball Boosters, Little Lady Basketball Camp – Sat., Nov. 8, 2008, 9:00 a.m. – 2:00 p.m. *(requesting use of main gym, auxiliary gym, & EHS Café)*
	EHS Girls Basketball Boosters, Coca-Cola Shoot-Out @ halftime of home games
	EHS Spanish Club, sell candy-grams @ lunch Nov. 3 – 7, 2008 & Jan. 12 – 16, 2009
*	Boys Varsity Basketball, candle sales, Oct. 27 – Nov. 10, 2008 ***{*** *Separate Item: Motion LH/ML. Carried 4 – 1 (opposed PH)* ***}***
	EHS Key Club, "Trick or Treat for Unicef" , Oct. 31st, 5:00 – 7:00 p.m.
	EHS Boys Varsity Basketball, Youth Basketball League, Saturdays – 8:00 – 11:00 a.m., Nov. 15 – Dec. 20, 2008
	EHS Girls Varsity Basketball, Youth Basketball League, Saturdays – 8:00 – 11:00, Nov. 15 – Dec. 20, 2008
3. Facility Requests	
▪ EES	Aerobic Classes, Cyndy Kendall, EES Café, (see attached dates)
▪ EJSH	EHS Drama Club, EHPAC, Tues., & Wed., Oct. 14 & 15th 4:00 – 6:30 p.m. Thurs., Oct. 16th, 6:00 – 8:30 p.m., Drama Production try-outs
▪ EHSC	None
4. Personnel	
▪ EES	Heather Barnett – G/T coordinator for 2008-2009
	AAA & Title I positions (see attached)
▪ EJSH	Julie Gygi, Part-Time Paraprofessional, resignation effective 10/17/08
	Office Hours – after school programs (see attached)
	Winter Coaches (see attached)
▪ EHSC	AAA/Office Hours Transportation, Greg Kingseed & Kevin Moss
	Sharon Colglazier, 8-hour per week Special Education Secretary
5. Donations	
▪ EES	Target, Take Charge of Education - $ 326.47
▪ EJSH	Century Villa Health Care - EHS Athletics - $ 240.00
	Mr. & Mrs. Michael Padfield – EHS Junior Class - $ 100.00

	Kokomo Kiwanis Club – EHS Key Club - $ 360.00		
	Harvey Construction Company, EHS Yearbook, $ 500.00		
6. Equipment Disposal			
▪ EES	None		
▪ EJSH	Teacher Desk – no value - trash		
	Laminator – no value - trash		
▪ EHSC	None		
7. Vouchers/Claims			
Payroll Vouchers (3)	$ 250,095.20	-	9/15/08
	$ 271,175.70	-	10/1/08
	$ 411.63	-	10/3/08
Claim Dockets (2)	$ 191,004.60	-	9/15/08
	$ 353,931.94	-	10/14/08

Motion: ML/MA. Carried 5 – 0

Patron Comments
None

Eastern Elementary School
2009 Camp Tecumseh Field Trip Request
Ms. Stephenson requested Board approval for EES sixth grade students to go to Camp Tecumseh on April 16 & 17, 2009, (Thursday and Friday). This overnight trip is a science oriented trip with an emphasis on the importance of an environmental balance in nature.
Motion PH/LH. Carried 5 – 0

Elementary School Update
Ms. Stephenson reviewed Elementary School items as follows:

- Kindergarten - Firefighters visited
- 1st Grade – Ruth Lilly Center
- 2nd Grade – visited an apple orchard, learning about famous Americans
- 3rd Grade working on math facts
- 4th Grade – Kokomah Encampment, Conner Prairie, working on leaf studies
- 5th Grade – hurricane house project
- 6th grade – Hunter Education class field trip to Izaak Walton
- Remediation after-school classes have started
- Finished the on-line reading assessment for 1st and 2nd Grade
- EES students enjoyed last week's Homecoming Parade
- EES earned Four-Star School Award, celebration will be - Wed., Oct. 29, 8:00 – 8:30 a.m. @ Elementary

Eastern Jr./Sr. High School
Jr./Sr. High School Update
Ms. Smith reviewed Jr./Sr. High School items as follows:

- Grade cards will be sent out this week
- FACS classes – stress relievers
- Construction classes – models being built
- Jr. High IT classes are making bat houses which will be donated to the Kokomo Parks Dept. for insect control
- Algebra – "technology in motion" - using white board and lap tops

- National Honor Society students are volunteering to help tutor during "Office Hours" program
- Spanish Club has been collecting "Coats for Kids"
- H.S. Guidance Director has been visiting seniors, making sure they are "on-track" for graduating
- 8th Grade will attend "Welcome to the Real World"
- Per DOE, 6th Graders must have a "graduation plan"
- 7th Grade – Levi Coffin field trip
- 8th Grade - Battle of Mississinewa, 1812
- 10th & 11th Graders will be taking PSAT
- Choir Alumni Concert, October 26 & 27
- Variety Show, November 7th
- Parent Teacher Conferences – October 28 & 29
- EHS Band will be competing in the Regional Contest
- Homecoming week events went well, parade, bonfire, school spirit
- Fall sports are winding down
- Ms. Smith thanked Dr. Caddell for the "Buddy/Principal" program – Howard County principals get together and share ideas (every six weeks)
- Change in drop off procedures @ EJSH, working well

EHSC Business

Public Hearing 2009 Budget

Mr. Blankenship recessed the regular Board Meeting @ 6:50 p.m. in order to open the "Public Hearing" on the 2009 Budget, the 2009 Capital Projects Plan, and the 2009 Bus Replacement Plan. Ms. Vester stated that the proper advertising requirements were met in reference to the advertisement of the EHSC 2009 Budget. Discussion was held. There were no patron comments or questions in reference to the 2009 Budget. Mr. Blankenship closed the "Public Hearing" and reconvened the regular Board Meeting at 6:59 p.m.

Public Funds Commercial Account - Recommendation

Ms. Vester explained that in January 2008 the Designation of Depositories stated that EHSC bank accounts are with First Farmers Bank & Trust (Money Market Account) and KeyBank (Sweep Checking Account). Ms. Vester is recommending switching the operational account to First Farmers (minimum balance of $1500.00 with no monthly service charge) and putting the Money Market Account to KeyBank. (YTD KeyBank has charged $4400.00 in service charges.) Dr. Caddell and Ms. Vester have met with KeyBank to discuss/review the service charge procedure, but KeyBank will not change their fee process.

Motion to change EHSC's operational account to First Farmers Bank & Trust and change EHSC's Money Market Account/interest earning account to KeyBank: RB/PH. Carried 5 - 0

Trustee Appointment for 401(a) Plan

Ms. Vester stated that EHSC is in the process of moving to the Niles Lankford Group for the 401(a) plan. Part of the process is to have the EHSC Board of Trustees approve the removal of the United States Trust Company of New York (TIAA CREF) as the Trustee as of October 14, 2008 (see attached Certificate of Corporate Resolution and Successor Trustee Appointment).

Motion to accept the Resolution: ML/MA. Mr. Hinesley asked if a typographical error could be corrected prior to signing the Resolution. Ms. Vester will correct the Resolution as requested. Carried 5 – 0

Motion to approve EHSC as the Successor Trustee: ML/RB. Carried 5 – 0

Goals for Categorical Expenditures

Dr. Caddell reviewed as follows: Indiana Code IC 20-42.5-3-6 states "Beginning with the 2007-2008 school year, each governing body shall establish goals for each category of expenditures that will

increase the school corporation's allocation of taxpayer resources directly to student instruction and learning . . . " Dr. Caddell recommended maintaining the current goal statement (see attachments) for 2008-2009 as follows:

Goals for Categorical Expenditures
(2008 – 2009)

IC 20-42.5-3-6 states "Beginning with the 2007-08 school year, each governing body shall establish goals for each category of expenditures that will increase the school corporation's allocation of taxpayer resources directly to student instruction and learning . . . "

IC 20-42.5-3-4 defines the four (4) categories of expenditures as:

Student Instructional Expenditures: (1) student academic achievement
(2) student instructional support
Other Expenditure Categories: (3) overhead & operational
(4) non-operational

GOAL: Eastern Howard School Corporation shall maintain the current levels (percentages) between the expenditures for the student instructional expenditure categories and the other expenditure categories as described in IC 20-43.5-3.4.

The Board acknowledged review of the "Goals for Categorical Expenditures".
Motion: LH/PH. Carried 5 – 0

08-09 School Calendar - Discussion
Dr. Caddell opened discussion on the 2009 Graduation date. The Board Approved 08-09 School Calendar states that Graduation Day will be determined after February 1st – not to be before June 7, 2009, and in reference to that, Dr. Caddell explained that the last student day will be May 22nd (without any snow days) and therefore Graduation Day would be two weeks and two days later. Dr. Caddell stated that two weeks is a long time to wait for Graduation after completion of classes. Discussion was held as to whether this language is policy. Mr. Lantz recommended that if the policy needs to be changed, he suggested that the Board review the change at the November 11th Board Meeting. Dr. Caddell's concern is that this calendar is posted on the EHSC website and families are making plans accordingly. Mr. Lantz asked Ms. Smith if a survey from the Class of 2009 seniors could be taken. Ms. Smith commented that a survey could be taken. Dr. Caddell commented that a decision did not have to be made at this time; he was bringing the situation to the Board's attention.

Corporation Update
1) Wellness Grant
Dr. Caddell explained that EHSC is a member of the North Central Indiana Insurance School Consortium and this past year the Consortium decided to award grants to each school corporation @ $100 per number of insured employees, EHSC received $7700.00. EHSC will add approximately $2000.00 to this grant. Dr. Caddell explained that EHSC is going to begin working with employees' overall health (with the assistance of Ms. Dana Culp, coordinating the program), with the hope that participation will lead to better health and also help our current rate of insurance. Ms. Culp reviewed the results of the Wellness Survey from August 22, 2008 and the Worksite Wellness Proposal (see attached). Ms. Culp stated that all EHSC employees will have the opportunity to participate. January 5, 2009 will be the start date. Benefits and incentives will be offered throughout the 12 week program that is structured around the InShape Indiana Guidelines. Discussion was held.

Motion to accept the Wellness Grant and proposal as presented: MA/PH. Carried 5 – 0

Mr. Hubbard asked if Ms. Culp would be receiving a stipend for coordinating this program? Dr. Caddell commented that he and Ms. Vester will be reviewing, along with the EHCTA, a stipend amount to be presented to the Board for approval.

Project Zhongwen - Recommendation

Dr. Caddell stated that EHSC has received a grant from Ball State University, for Mandarin Chinese to be taught to EES 3rd & 4th Grade Gifted & Talented students (see attached). The grant will provide the class curriculum through a distance-learning program. Dr. Caddell commented that it is important for our children to be introduced to this culture as well as the language. Motion to accept the Project Zhongwen Grant: ML/MA. Discussion was held. Carried 5 – 0

Dolly Parton's Imagination Library - Recommendation

Dr. Caddell explained that as a Superintendent in Southern Indiana, he was involved in the *Dolly Parton's Imagination Library Program*. By participating in this program each month, a brand new, age appropriate book, is mailed to every child under the age of 5 in the school district (see attached). Dr. Caddell stated that it will take approximately $9,000 to $10,000 to begin this program. Dr. Caddell requested to ask local business leaders and community organizations for donations to help fund the Dollywood Imagination Library Initiative. Discussion was held. Motion: PH/ML. Carried 5 – 0

Substance Abuse Prevention Representative- Recommendation

Dr. Caddell explained that the local committee for substance abuse, formally referred to as the Mayor's Community Based Council on Substance Abuse Prevention, has been working to review and update the program to become more effective and efficient in serving Howard County (see attached). Dr. Caddell asked if any Board Member would be interested in serving on this committee, and if not, he would participate. Mr. Mark Lantz volunteered to serve on the committee.
Motion: RB/PH. Carried 4 – 0 (abstention/ML)

Corporation Update

Dr. Caddell reviewed items as follows:

- Student Advisory Council will meet Monday, October 20th @ 11:30 a.m. for a lunch meeting. There are eleven EHSC students serving on the council ranging from Grades 4 – 12. The purpose of the council is to give students the opportunity to voice comments, issues, concerns, positive suggestions to their Principals and Superintendent.
- Dr. Caddell commended Ms. Smith for last week's homecoming activities.
- Dr. Caddell complimented Ms. Stephenson for EES being named a Four-Star School.
- Dr. Caddell stated that Ms. Jolene Rule, Greentown Parks and Trails, has requested that Dr. Caddell and a Board Member walk the trail tomorrow, Wednesday, Oct. 15, 2008. Mr. Hinesley will participate.
- Dr. Caddell commented that Greentown Parks and Trails have provided us with a certificate of liability insurance per his request.
- Dr. Caddell led discussion on Board Award presentations to students. Per Board decision, the awards will be presented at the athletic awards nights which are scheduled for Tuesday, November 4, and Wednesday, November 5 @ 6:30 p.m. at the EHS Café. Dr. Caddell will contact Board Members to determine who will attend those evenings.

Mr. Hubbard asked if the Corporation was planning a Thanksgiving Dinner. Dr. Caddell stated that the Thanksgiving Dinner will be Wednesday, November 19, 2008 @ 6:30 p.m. at the EHS Café. Dr. Caddell is seeking sponsors to fund the dinner and First Farmers Bank & Trust has agreed to participate by donating ½ of the total cost of the dinner.

Mr. Lantz asked about the timeline on moving to the electronic format for Board Meetings. Dr. Caddell stated that Mr. Bagley is reviewing various vendors/options and by the end of this school year will have an electronic format in place.

Board Comments

Mr. Hinesley stated that things are going great.

Mr. Lantz thanked the Principals for their hard work.

Mr. Adams thanked Dr. Caddell for the weekly updates that he sends the Board. Mr. Adams thanked Ms. Smith for her influence on the students on building the school spirit, and the students overall positive and enthusiastic attitude.

Mr. Hubbard thanked the Principals for their update reports.

Mr. Blankenship thanked the Principals and commended EES for being recognized as a Four-Star School. Mr. Blankenship thanked Ms. Smith for the homecoming activities and especially the bonfire and the good behavior of the EJSH students.

Mr. Blankenship read a thank you acknowledgement from the family of Mr. Albert Middlesworth.

Adjournment

Motion to adjourn: LH/ML @ 8:10 p.m. Carried 5 – 0

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Secretary

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The next scheduled Board Meeting will be held on Tuesday, November 11, 2008 at the Eastern Howard Administration Office @ 6:30 p.m.