AGENDA:

EASTERN HOWARD SCHOOL CORPORATION
221 West Main Street, Suite One * Greentown, Indiana 46936-1118 * (765) 628-3391 * FAX (765) 628-5017

School Board Meeting
Tuesday, May 19, 2009, 6:30 p.m.
221 West Main Street, Suite One

UPDATE

Presentation of Awards

1.	Consent Items:	
2.	Patron Comments:	
3.	Class of 2007 – Performance/Preparation Survey	Heck
4.	Eastern Elementary School	
	a. EES Handbook – 2nd Reading	Maurer
	b. Textbook Adoption	Maurer
	c. Textbook Rental/Fees	Maurer
	d. Elementary School Update	Maurer
5.	Eastern Jr./Sr. High School	
	a. EJSH Handbook – 2nd Reading	Smith
	b. Business/Computer Education Textbook Adoption	Smith
	c. Textbook Rental/Fees	Smith
	d. 2009-2010 Yearbook Proposal	Smith
	e. ½ Time IT Position / ½ Assistant Athletic Director – Recommendation	Smith
	f. Jr./Sr. High School Update	Smith
6.	EHSC Business	
	a. Out of State/Overnight Field Trip Request	Caddell
	b. Summer School Pre-school Request	Silver
	c. Summer School Special Education Request	Silver
	d. 2009 – 2010 School Calendar – Amendment	Caddell
	e. 2009 Summer Camps/Activities	Caddell
	f. 2009 Summer School & Other Positions Hourly Rate of Pay	**Vester/Caddell**
	g. Pandemic Preparedness Plan – Recommendation	Caddell
	h. IKON Business Solutions – Recommendation	Bagley/Vester
	i. Inactive Collections – Recommendation	Vester

	j. Pool Lighting Project – Bid Acceptance	**Vester/Caddell**
	k. Corporation Update	
	1) June Board Meeting – Change of Date – Recommendation	Caddell
	2) Contract Bus Drivers – Fuel Cost Adjustment – Discussion	Caddell
7.	Board Comments	
8.	Adjournment	

An Executive Session of the Board of School Trustees of Eastern Howard School Corporation will be held immediately following the regular session at the Eastern Howard Administration Office, 221 West Main Street, Suite One, Greentown, Indiana.

The Executive Session is called to discuss items pursuant to:
IC 5-14-1.5-6.1-(b)(6)(A) and IC 5-14-1.5-6.1(6)(B).

EASTERN HOWARD SCHOOL CORPORATION

221 West Main Street, Suite One
Greentown, IN 46936-1118

MINUTES

The Eastern Howard School Board met Tuesday, May 19, 2009, at the Eastern Howard Administration Office.

Mr. Randy Blankenship, President, opened the meeting at 6:30 p.m. and led the Pledge. Mr. Blankenship offered prayer.

Presentation of Student Awards:
Michael Harvath, 2009 Indianapolis Star Academic All-Star Regional Winner

Michael Harvath, Science Academic Bowl State Competition
Daniel Silver, Science Academic Bowl State Competition
Rusty Reed, Science Academic Bowl State Competition
Cole Meurer, Science Academic Bowl State Competition

Perfect Attendance Awards – 2008 – 2009 School Year
Amanda Yoder – EES 4th Grade Teacher
Heather Barnett – ½ Instructional Assistant, G/T Coordinator
Janet Gilles – Prime-Time Instructional Assistant
Bob Goodrich – H.S. Science Teacher

Retirement Recognition:
Ms. Doris Lewis, EES Teacher, 21 years @ Eastern – 26 years total
Mr. Jay Freeman, EHSC Bus Driver, 23 years

Mr. Blankenship stated that consent items could be addressed separately and asked Board Members if there were any items that needed to be taken individually.
Mr. Hubbard requested that the EES 4th, 5th, 6th, Grade Cheerleaders – candy bar sales fundraiser request be taken separately. *****

Consent Items

1. Minutes – April 21, 2009 - Regular Board Session	
2. Fundraiser Requests	
▪ EES *	EES 4th, 5th, 6th, Grade Cheerleaders – candy bar sales – May 21 – June 8, 2009 ***{*** *Separate Item: Motion ML/MA. Carried 4 – 1 (opposed PH)* ***}***
▪ EJSH	EHS Football – Lift-A-Thon – June 12, 2009 - 5:00 p.m. *(requesting use of EHS fitness center)*
	Eastern Athletic Boosters – sell bottled water @ Graduation, Sunday, June 7, 2009
3. Facility Requests	
▪ EES	Café or Gym – EES Cheerleaders – cheerleader/parent meeting – Thursday, May 21, 2009 – 5:00 – 6:00 p.m.
▪ EJSH	Greentown Alumni, EHS Café (not kitchen), Saturday, May 1, 2010 - 4:00 – 8:00 p.m.
	Aqua Aerobics – June – July 2009 & Sept. – October, 2009 (will schedule around pool project) – Monday & Wed. 6:00 – 7:00 p.m.
	EES 6th Grade – PAC – Tuesday, May 26, 2009 – 6th Grade Awards &

	Recognition - 6:00 – 8:00 p.m.
	Varsity Football – Practice FB Field – Varsity Team Camp – June 8 – 12, 2009 – 5:00 – 8:00 p.m.
▪ EHSC	None
4. Personnel	
▪ EES	Joe Barr – Active Duty Training (ADT) May 17 – June 5, 2009
	Amanda Yoder – "Sign-In" after school instructional program – 1 hour per each day she works @ $ 21.00 per hour.
	Monty Maggart – 5 days – Science Enrichment Rebecca Shultz – 5 days – Science Enrichment (Mr. Maggart had been approved (4/21/09) for entire class (10 days), but is now requesting permission to "split" with R. Shultz)
▪ EJSH	Mr. Ray Shepherd, EHS Head Wrestling Coach for 2009-2010
	Karen Broo, Eng. Lang/Arts teacher for *(position vacated by the reassignment of M. Kantz)*
	Daniel Cole – IU Student Teacher, 8/10/2009 – 11/4/2009 *(P. Heck classroom teacher)* Natalie Bandy, IU-K Student Teacher, 1/11/2010 – 4/30/2010 *(B. Crawford classroom teacher)* Aaron Williford, IU-K Student Teacher, 1/11/2010 – 4/30/2010 *(B. Shrock classroom teacher)*
	2009 Summer School Kyle Bedwell, Brad Shrock, Craig Standish – 09 Summer Driver's Education Teachers Lisa Schmid – English Credit Recovery, Instructional Asst. Marilyn Aleman – Algebra I Credit Recovery, Instructional Asst.
	Summer Band *(pending Board approval & completion of criminal background checks)* Max Johnson, David Stout – Percussion Sam Meny – Marching Amanda Shannonhouse – Guard Assistant Chris Johnson, Jackie Dillman, Kipp McClain, Daniel Healton - Music
	Mr. Aaron Hutchinson, EJSH Mathematics teacher, Varsity Boys Assistant Swim Coach, resignation, effective June 1, 2009
	Ms. Melissa Buck, EHS Varsity/JV. Cheerleading Coach, resignation effective 4/23/09
▪ EHSC	2009 Summer maintenance help – Jennifer Hochstedler, Chad Barrett, Daniel Silver, Eric Beachy, Jennifer Heck (4 hours per day/desk cleaning)
	2009 Summer tech assistants – Abby Comfort, Justin Colwell
	2009 Summer tech (aide position) – Spencer Baker
	Erin Klepfer, 2009 Summer Swim Coordinator *(pending Board approval of 2009 Summer Camps/Activities)*
	Stan Middlesworth – 2009 Special Services summer route
	Greg Kingseed, Leslie Connolly, Monty Stout – 2009 Jump Start routes
5. Donations	
▪ EES	Destination Imagination (see attached)
▪ EJSH	None
▪ EHSC	Emmett/Karen Herr – Dolly Parton Imagination Library Program $50.00
6. Equipment Disposal	
▪ EES	None

▪ EJSH	None		
▪ EHSC	None		
7. Vouchers/Claims			
Payroll Vouchers (2)	$ 266,741.34	-	5/1/09
	$ 270,670.50	-	5/15/09
Claim Dockets (3)	$ 100.00	-	4/22/09
	$ 452,618.72	-	5/19/09
	$ 61,609.09	-	5/19/09
Motion: ML/LH. Carried 5 – 0			

Introduction of Ray Shepherd, EHS Head Wrestling coach for 2009-2010.

Patron Comments:
None

Class of 2007 – Performance/Preparation Survey
Mr. Peter Heck reviewed the preparation survey information that he gathered from the EHS Class of 2007 (attached). Overall, the results were similar to those received in the past. 54/92 responded to the survey. Questions Mr. Heck asked are as follows:

1. Did you go to college following graduation?
2. If so, are you still in college?
3. Using the responses "Well-prepared," "Adequately-prepared," and "Poorly prepared," explain your feelings on your preparation for courses/workforce in the following areas:
   a. Math
   b. Science
   c. English/Verbal
   d. Interpersonal relations
4. What best represents your view of EHSC now two-years out? Choose:
   a. I have a more positive view than I did previously.
   b. I have a more negative view than I did previously.
   c. I maintain the same positive view I had previously.
   d. I maintain the same negative view I had previously.
5. If you could go back and complete your high school career over again, what things would you change personally?
6. If you could go back and complete your high school career over again, what changes would you like to see US make?

Responses were recorded and a formal tabulation was done of the very informal gathering of the data. Top Changes former students would make:

1. Better Study Habits
2. Take more academic courses in later years.
3. Take as many AP classes as possible.
4. Do homework.

Discussion was held.

Eastern Elementary School
EES Handbook – 2nd Reading
EES Handbook for 2009-2010 was approved as presented for 2nd Reading (attached).
Motion: ML/PH. Carried 5 – 0

Textbook Adoption

Mr. Kantz reviewed the following recommendation submitted by Mr. Maurer for the 2009-2010 school year::

1. Social Studies for Grade 6: Macmillan/McGraw-Hill Timelinks People, Places, and Cultures (Europe to the Americas).
2. Social Studies for Grade 5: Macmillan/McGraw-Hill Timelinks The United States.
3. Social Studies for Grade 4: American Legacy Publishing Indiana Studies Weekly.
4. Social Studies for Grade 3: American Legacy Publishing Indiana Community Studies Weekly.
5. Social Studies for Grade 2: American Legacy Publishing Second Grade Studies Weekly.
6. Social Studies for Grade 1: American Legacy Publishing First Grade Studies Weekly w/Big Book Edition.

American Legacy Publishing produces newspapers for classrooms that are grade appropriate and meet the Indiana Standards.

4th grade requesting to use Zaner Bloser Spelling for Grade 4.
Mr. Blankenship requested the names of the committee members; Mr. Kantz will provide the list.
Dr. Caddell reminded Board Members that the State Board of Education recommended not to adopt textbooks from the list of choices that were submitted for adoption.
Motion PH/RB. Discussion was held. Board Members trust the committee/teachers to make the right choice for textbooks. Carried 5 – 0

Textbook Rental/Fees

EES Textbook Rental Fees for the 2009 – 2010 school year recommended as follows:

EASTERN ELEMENTARY SCHOOL

KINDERGARTEN		2009-10 BOOK FEES
TEXTBOOKS:		
Reading Books	(Scott Foresman)	$ 19.05
Math Text	(Houghton Mifflin) This we order as one grade level	3.00
Science Books	(Scott Foresman)	2.80
		$ 24.85
CONSUMABLE MATERIALS/SUPPLIES:		
Student Materials	(Pencil, eraser)	.65
Let's Find Out		5.50
Classroom Supplies (Includes scissor sets, construction paper, stickers and craft supplies used in the regular classroom)		6.00
Language Arts Supplies (Used to purchase writing journals, writing kits, and poster, includes items such as word wall materials, balanced literacy materials, vocabulary/phonics material, tradebooks used in self selected reading)		7.00
Math Supplies (Used to purchase consumable manipulative for counting and math		2.00

demonstrations and for tradebooks to support the math curriculum)

Science Supplies (Used to purchase consumable items used in science demonstrations, experiments and student science project and tradebooks to support science curriculum)	2.00
Technology Fee	1.00
	$24.15
TOTAL BOOK FEES	$49.00

ROLLING BAGS ARE DISCOURAGED. They cause hallway congestion.

STUDENT WILL ALSO NEED:

4 Glue Sticks
2 Boxes of 8 Ct. Crayola Crayons
Yellow Folder for Spanish

Students with last names beginning with A-F should bring a box of facial tissues.
Students with last names beginning with G-P should bring a roll of paper towel.
Students with last names beginning with Q-Z should bring in a box of baby wipes.

This book fee includes writing pencils, erasers, and the scissors we will be using. **Do not send any of these items to school with your child.**

Please put your child's name in/on everything he/she brings or wears to school.

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FIRST GRADE — 2009-10 BOOK FEES

TEXTBOOKS:

Reading	(Scott Foresman)	$26.40
Mathematics Workbooks	(Houghton Mifflin)	29.95
Science	(Scott Foresman)	9.85
Music	(Silver Burdett)	2.15
Art	(Scott Foresman-Software/Prints)	1.00
		$69.35

CONSUMABLE MATERIALS/SUPPLIES:

Studies Weekly	5.45**
Dictionaries	2.00
Student Materials: Glue, pencil, erasers (2), crayons (2 boxes)	2.70
Classroom Supplies (Includes scissor sets, construction paper, stickers and craft supplies used in the regular classroom)	4.00
Language Arts Supplies (Used to purchase writing materials, writing kits, and poster, includes items such as word wall materials, balanced literacy materials,	7.00

vocabulary/phonics material, tradebooks used in self selected reading)

Science Supplies (Used to purchase consumable items used in science demonstrations, experiments and student science project and tradebooks to support science curriculum)	2.00
Art Supplies (Includes items used in art class such as crayon sets, colored pencils, drawing pencils, bags, scissor sets, erasers, stickers, construction paper, glue, paints, tissue paper, drawing paper, craft items, clay)	2.50
Spanish Supplies (Includes Cultural supplies, food, games, computer disks)	1.00
Computer Lab Supplies (Used to supplement the purchase of software, ink cartridges, toner, disks and other items necessary to the maintenance of computer lab supplies)	2.00
Technology Fee	1.00
	$29.65

TOTAL BOOK FEES $99.00

STUDENTS WILL ALSO NEED:

One Small School Box
2 boxes of facial tissues
1 Yellow Pocket Folder (For Spanish)

ROLLING BAGS ARE DISCOURAGED. They cause hallway congestion.

Do not send pencils, crayons, or other supplies unless requested.

Students will need gym shoes. These may be the shoes that they wear to school but they must wear gym shoes on the days that they have that class.

Please put your child's name in/on everything he/she brings or wears to school (i.e. lunch boxes, jackets, sweatshirts, etc.).

Students are responsible for lost or damaged books.

PLEASE DO NOT PURCHASE TRAPPER KEEPERS. THEY ARE TOO LARGE FOR DESKS

EASTERN ELEMENTARY SCHOOL

SECOND GRADE 2009-10 BOOK FEES

TEXTBOOKS:

Reading	(Scott Foresman)	$ 15.30
Spelling	(Scott Foresman)	6.50
Write Source	(Great Source)	6.05
Mathematics	(Houghton Mifflin)	25.70
Science	(Scott Foresman)	10.60

Music	(Silver Burdett)	4.65
Art	(Scott Foresman-Software/Prints)	1.00
		$ 69.80

CONSUMABLE MATERIALS/SUPPLIES:

Studies Weekly	4.80**
Science Studies Weekly	4.80
Classroom Supplies (Includes construction paper, stickers and craft supplies used in the regular classroom)	3.10
Language Arts Supplies (Used to purchase writing journals, writing kits, and poster, includes items such as word wall materials, balanced literacy materials, vocabulary/phonics material, tradebooks used in self selected reading)	7.00
Science Supplies (Used to purchase consumable items used in science demonstrations, experiments and student science project and tradebooks to support science curriculum)	2.00
Art Supplies (Includes items used in art class such as crayon sets, colored pencils, drawing pencils, bags, scissor sets, erasers, stickers, construction paper, glue, paints, tissue paper, drawing paper, craft items, clay)	2.50
Spanish Supplies (Includes Cultural supplies, food, games, computer disks)	1.00
Computer Lab Supplies (Used to supplement the purchase of software, ink cartridges, toner, disks and other items necessary to the maintenance of computer lab supplies)	2.00
Technology Fee	1.00
	$28.20

TOTAL BOOK FEES $98.00

STUDENTS WILL ALSO NEED:

Crayola Crayons – 24 Count	2 Pink Pearl Erasers
1 Box of Colored Pencils	3 Glue Sticks
Pointed Scissors	White Elmer's Glue
4 Sharpened #2 Pencils	1 Pkg. Wide Rule Loose Leaf Paper
Art Box	2 boxes of facial tissues

NO TRAPPER KEEPERS – They are too large for desks and lockers

ROLLING BAGS ARE DISCOURAGED. They cause hallway congestion and do not fit in lockers**.**

Please put your child's name in/on everything he/she wears or brings to school.
(i.e. lunch boxes, jackets, sweatshirts, etc.).

Students are responsible for lost or damaged books.

Students will need gym shoes. These may be the shoes that they wear to school but they must wear gym shoes on the days that they have that class.

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THIRD GRADE — 2009-10 BOOK FEES

TEXTBOOKS:

Reading	(Scott Foresman)	$ 16.15
Spelling	(Scott Foresman)	6.50
Write Source	(Great Source)	6.05
Mathematics	(Houghton Mifflin)	9.70
Science	(Scott Foresman)	10.00
Music	(Silver Burdett)	4.65
Art	(Scott Foresman-Software/Prints)	1.00
		$ 54.05

CONSUMABLE MATERIALS/SUPPLIES:

National Geographic	3.90
Studies Weekly	4.70**
Assignment Book	3.10
Classroom Supplies (Includes construction paper, stickers and craft supplies used in the regular classroom)	2.75
Language Arts Supplies (Used to purchase writing journals, balanced literacy materials, vocabulary/phonics material, tradebooks used in self selected reading)	7.00
Science Supplies (Used to purchase consumable items used in science demonstrations, experiments and student science project and tradebooks to support science curriculum)	2.00
Art Supplies (Includes items used in art class such as crayon sets, colored pencils, drawing pencils, bags, scissor sets, erasers, stickers, construction paper, glue, paints, tissue paper, drawing paper, craft items, clay)	2.50
Spanish Supplies (Includes cultural supplies, food, games, computer disks)	1.00
Computer Lab Supplies (Used to supplement the purchase of software, ink cartridges,	2.00

toner, disks and other items necessary to the maintenance of computer lab supplies)

Technology Fee	1.00
	$ 29.95
TOTAL BOOK FEES	$ 84.00

STUDENTS WILL ALSO NEED:

Pencils – No Mechanical Pencils
Crayons (16-48) or Colored Pencils
Pointed Scissors
4 Red Grading PENCILS
1 Highlighter
1 12-inch ruler

2 Folders w/pockets
Tablet or notebook paper-**NO SPIRALS**
Wide-ruled only – No College Rule
Elmer's Glue (White)
2 boxes facial tissues
No Ink Pens

NO TRAPPER KEEPERS – they are too large for desks and lockers

NO HAND HELD PENCIL SHARPENERS

ROLLING BAGS ARE DISCOURAGED. They cause hallway congestion and do not fit in lockers**.**

Please put your child's name in/on everything he/she brings or wears to school
(i.e. jackets, lunch boxes, sweatshirts, etc.)

Students are responsible for lost or damaged books.

Students will need gym shoes. These may be the shoes that they wear to school but they must wear gym shoes on the days that they have that class.

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FOURTH GRADE — 2009-10 BOOK FEES

TEXTBOOKS:

Reading	(Scott Foresman)	$10.85
Spelling	(Zaner Bloser)	6.70 **
Write Source	(Great Source)	6.05
Mathematics	(Houghton Mifflin)	9.70
Science	(Scott Foresman)	10.60
Music	(Silver Burdett)	4.75
Art	(Scott Foresman-Software/Prints)	1.00
		$49.65

CONSUMABLE MATERIALS/SUPPLIES:

Indiana Studies Weekly	4.95 **
Weekly Reader	1.10
National Geographic	1.95

Assignment Book	3.05
Science Fair Board	.75
Recorders	5.50
Classroom Supplies (Includes construction paper, stickers and craft supplies used in the regular classroom)	3.55
Language Arts Supplies (Used to purchase writing kits, and poster, includes items such as word wall materials, balanced literacy materials, vocabulary/phonics material, tradebooks used in self selected reading)	7.00
Science Supplies (Used to purchase consumable items used in science demonstrations, experiments and student science project and tradebooks to support science curriculum)	2.00
Art Supplies (Includes items used in art class such as crayon sets, colored pencils, drawing pencils, bags, scissor sets, erasers, stickers, construction paper, glue, paints, tissue paper, drawing paper, craft items, clay)	2.50
Spanish Supplies (Includes cultural supplies, food, games, computer disks)	1.00
Computer Lab Supplies (Used to supplement the purchase of software, ink cartridges, toner, disks and other items necessary to the maintenance of computer lab supplies)	2.00
Technology Fee	1.00
	$36.35
TOTAL BOOK FEES	$86.00

STUDENTS WILL ALSO NEED:

Pencils	Elmer's Glue (White only)
Erasers	2 Black Dry Erase Markers
Crayons (16-48)	Notebook Paper - wide ruled
Pointed Scissors	2-70-sheet NOTEBOOKS – wide ruled
Red Grading Pencil	Colored Pencils
Highlighter (Yellow)	2 boxes of facial tissue

NO TRAPPER KEEPERS – they are too large for desks and lockers

NO MECHANICAL PENCILS **NO GEL PENS**

ROLLING BAGS ARE DISCOURAGED. They cause hallway congestion and do not fit in lockers**.**

Please put your child's name in/on everything he/she brings or wears to school (i.e. jackets, lunch boxes, sweatshirts, etc.).

Students are responsible for lost or damaged books.

Students will need gym shoes. These may be the shoes that they wear to school but they must wear gym shoes on the days that they have that class.

EASTERN ELEMENTARY SCHOOL

FIFTH GRADE — 2009-10 BOOK FEES

TEXTBOOKS:

Reading	(Scott Foresman)	$10.85
Spelling	(Scott Foresman)	6.50
Writing & Grammar	(Scott Foresman)	6.50
Write Source	(Great Source)	6.05
Mathematics	(Houghton Mifflin)	9.70
Science	(Scott Foresman)	11.30
Social Studies	(McMillan McGraw Hill)	8.85 **
Music	(Silver Burdett)	4.90
Art	(Scott Foresman-Software/Prints)	1.00
		$65.65

CONSUMABLE MATERIALS/SUPPLIES:

Assignment Book	3.30
Science Fair Board	3.50
Classroom Supplies (Includes construction paper, stickers and craft supplies used in the regular classroom)	4.05
Language Arts Supplies (Used to purchase writing journals, writing kits, and poster, includes items such as word wall materials, balanced literacy materials, vocabulary/phonics material, tradebooks used in self selected reading)	7.00
Science Supplies (Used to purchase consumable items used in science demonstrations, experiments and student science project and tradebooks to support science curriculum)	3.00
Art Supplies (Includes items used in art class such as crayon sets, colored pencils, drawing pencils, bags, scissor sets, erasers, stickers, construction paper, glue, paints, tissue paper, drawing paper, craft items, clay)	3.00
Spanish Supplies (Includes cultural supplies, food, games, computer disks)	1.00
Computer Lab Supplies (Used to supplement the purchase of software, ink cartridges, toner, disks and other items necessary to the maintenance of computer lab supplies)	2.50

Technology Fee	1.00
	$28.35
TOTAL BOOK FEES	$94.00

STUDENTS WILL ALSO NEED:

Pencils/Eraser	Notebook Paper – Wide ruled; perforated or loose leaf
2 Red Grading Pens	3 Spiral Notebooks – 70 page (1 for Spanish)
Elmer's Glue (White)	Crayons/colored pencils
Pointed Scissors	2 boxes of facial tissue
2 Pocket Folders – No Center Bracket	

NO TRAPPER KEEPERS – They are too large for desks and lockers.

ROLLING BAGS ARE DISCOURAGED. They cause hallway congestion and do not fit in lockers**.**

Please put your child's name in/on everything he/she brings or wears to school (i.e. lunch boxes, jackets, sweatshirts, etc.).

Students are responsible for lost or damaged books.

Students will need gym shoes. These may be the shoes that they wear to school but they must wear gym shoes on the days that they have that class.

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SIXTH GRADE 2009-10 BOOK FEES

TEXTBOOKS:

Reading	(McDougal Littell)	$15.15
Write Source	(Great Source)	6.35
Mathematics	(Houghton Mifflin)	9.70
Science	(Glenco)	14.60
Social Studies	(McMillan McGraw Hill)	8.85 **
Music	(Silver Burdett)	5.00
Art	(Scott Foresman-Software/Prints)	1.00
		$60.65

CONSUMABLE MATERIALS/SUPPLIES:

Assignment Book	3.30
Accordion Folders	4.80
TIME For Kids	4.45

Classroom Supplies (Includes construction paper, stickers and craft supplies used in the regular classroom)	3.80
Language Arts Supplies (Used to purchase writing journals, writing kits, and poster, includes items such as word wall materials, balanced literacy materials, vocabulary/phonics material, tradebooks used in self selected reading)	7.00
Science Supplies (Used to purchase consumable items used in science demonstrations, experiments and student science project and tradebooks to support science curriculum)	3.00
Art Supplies (Includes items used in art class such as crayon sets, colored pencils, drawing pencils, bags, scissor sets, erasers, stickers, construction paper, glue, paints, tissue paper, drawing paper, craft items, clay)	3.00
Spanish Supplies (Includes Cultural supplies, food, games, computer disks)	1.00
Computer Lab Supplies (Used to supplement the purchase of software, ink cartridges, toner, disks and other items necessary to the maintenance of computer lab supplies)	3.00
Technology Fee	1.00
	$34.35
TOTAL BOOK FEES	$95.00

STUDENTS WILL ALSO NEED:

1 pack of Note Cards (3 x 5) Pencils/Eraser
5 spiral notebooks-70 pages (1 for Spanish)
Gel Glue Colored Pencils (12 pack minimum)
Red Grading Pens (5) Black or Blue Pen – **ONLY (NO NEON PENS)**
Pointed Scissors 2 Black Sharpie Markers
Electronic Calculator (For math)
2 Boxes facial tissues (both sent at beginning of school year)

NO TRAPPER KEEPERS – They are too large for desks and lockers.

ROLLING BAGS ARE DISCOURAGED. They cause hallway congestion and do not fit in lockers**.**

Please put your child's name in/on everything he/she wears or brings to school (i.e. lunch boxes, jackets, sweatshirts, etc.).

Students are responsible for lost or damaged books.

Students will need gym shoes. These may be the shoes that they wear to school but they must wear gym shoes on the days that they have that class.

Books Fees	Eastern 2009/10	Eastern 2008/09	Eastern 2007/08	Eastern 2006/07
K	$49.00	$53.00	$39.00	$37.00
1st	$99.00	$101.00	$96.00	$95.00
2nd	$98.00	$102.00	$90.00	$87.00
3rd	$84.00	$84.00	$95.00	$95.00
4th	$86.00	$86.00	$95.00	$95.00
5th	$94.00	$93.00	$99.00	$99.00
6th	$95.00	$98.00	$92.00	$92.00

Motion: ML/LH. Carried 5 – 0

Elementary School Update

1. School Wide:
   a. Chess Team Trophy Presentation
   b. Teacher Appreciation Week
   c. American legion Essay Contest Winner Presentation
   d. DI Global
2. Kindergarten:
   a. "Let's Pretend" Hospital Trip
   b. Grandparent's Day
   c. KG screening underway
3. 1st Grade:
   a. Indy Zoo
   b. Descriptive Writing (Adjectives)
   c. Habitats: Oceans and Deserts
4. 2nd Grade:
   a. Higher-Level Thinking
   b. Multiplication and Division Story Problems
5. 3rd Grade:
   a. Potential Energy
   b. Multiplication facts up to 9
6. 4th Grade:
   a. Mrs. Shaw's chicks
   b. Indiana Fact Book
   c. Indiana State Museum Trip
7. 5th Grade:
   a. World in Motion

   b. Indy 500

8. 6th Grade:
   a. The Westing Game
   b. Sixth Grade Dance
   c. Kinetic Energy / Roller Coasters
9. Specials:
   a. P.E.; Mr. Horner for Mr. Barr
   b. Computers: Computer Generated Comic Strips
   c. Art: Balloon Animals
   d. Spanish: KG vs. 5th Grade in Spanish Go Fish
   e. Music: Musical Notation
10. Staff and Students: Fine, fine school:
   a. "Be Creative" @ Your Library
   b. Outdoor class
   c. Mr. Maurer
   d. Looking forward to summer and Jump Start

Eastern Jr./Sr. High School

EJSH Handbook – 2nd Reading

Ms. Smith presented the EJSH Handbook changes for the 2009 – 2010 school year and reviewed additional changes in reference to cellular phones (see attached).

Dr. Caddell stated that Mr. Dave Emmert, IASP Legal Services, suggests incorporating this information in student handbooks: **Sending, sharing, viewing, or possessing pictures, text messages, emails, or other material of a sexual nature in electronic or any other form, including the contents of a cell phone or other electronic device will be grounds for suspension or expulsion. Depending on the nature of the picture, it may be considered "child exploitation", a Class C felony under I.C. 35-42-4-4 (b) or "child pornography", a Class D felony under I.C. 35-42-4-4 (c). Persons convicted of or adjudicated as a juvenile delinquent for violating the Child Exploitation Statute are required by state law to register as a sex offender. Because student cell phones have been found in a number of Indiana school districts to have contained evidence of "sexual conduct" as defined above, it is important for parents and students to be aware of the legal consequences should this occur in our school system.**

Discussion was held. Motion: RB/PH. Carried 5 – 0 Mr. Hubbard thanked Ms. Smith for the time and effort that has been put into the EJSH Handbook review and revision.

Business/Computer Education Textbook

TO: **DR. TRACY CADDELL, EASTERN HOWARD SCHOOL BOARD**

FROM: **LISA SMITH**

SUBJECT: **BUSINESS/COMPUTER EDUCATION TEXTBOOK ADOPTION**

DATE: **MAY 5, 2009**

THE JUNIOR/SENIOR HIGH SCHOOL TEXTBOOK ADOPTION COMMITTEE HAS REVIEWED BUSINESS/COMPUTER APPLICATIONS TEXTBOOKS AND IS RECOMMENDING THE ADOPTION OF THE FOLLOWING TEXTBOOKS FOR EACH INDICATED CLASS. THANK YOU FOR YOUR CONSIDERATION OF THIS RECOMMENDATION.

COMPUTER TEXTBOOKS SELECTED FOR ADOPTION:

Web Design:	Thomson Course Technology - *Adobe Dreamweaver CS3 Complete Concepts and Techniques*, Shelly Cashman Series, ISBN: 978-1-4239-1241-5
Desktop Publishing:	Glencoe/McGraw-Hill - *Introduction to Desktop Publishing with Digital Graphics*, ISBN 978-0-07-872913-3, teacher resource manual ISBN 978-0-07-876045-7, and the teacher resource DVD 978-0-07-876046-4

Textbook Adoption Evaluation Committee
Business and Computer Education Faculty Members – Louanna Goodrich and Brandon Mink
Parents – Karen Ryan and Patricia Hendricks
School Board Member – Paul Hubbard

Motion: PH/ML. Carried 5 – 0

Textbook Rental/Fees
Ms. Smith commented that EJSH instructional fees were approved at the April Board Meeting. Ms. Smith requested textbook rental fees for the 2009-2010 school year. Changes to be considered include the new fees for Social Studies (due to textbook adoption), Business (due to an increase in workbook costs and textbook adoption for Web Design), Language Arts (due to an increase in workbook costs), and Music Theory (due to an increase in workbook costs). All changes are indicated in bright orange on the attached proposal.
Motion to accept as presented: PH/MA. Carried 5 – 0

In reference to Mr. Hubbard's question from the April 21st Board Meeting about his daughter being asked to furnish her own food for Home Ec. class, Ms. Smith stated that lab fees do not cover all expenses and students are sometimes asked to bring in items, meat, etc. for cooking labs.

2009-2010 Yearbook Proposal
Ms. Smith recommended entering into a purchase agreement with Walsworth as the yearbook provider @ $45.00 per book, all color pages (see attached). The other quote was comparable, but Eastern has used Walsworth in the past. Motion: PH/LH. Discussion was held. Ms. Smith will e-mail the Board the status of the H.S. yearbook account; the M.S. yearbook account is in the black.

½ Time IT Position / ½ Assistant Athletic Director - Recommendation

TO: DR. TRACY CADDELL AND THE EASTERN HOWARD SCHOOL BOARD

FROM: LISA SMITH

SUBJECT: PROPOSAL FOR HALF-TIME INDUSTRIAL TECHNOLOGY POSITION/HALF-TIME ASSISTANT ATHLETIC DIRECTOR

DATE: MAY 5, 2009

The High School Industrial Technology Education Department has experienced a decline in student enrollment. Class sizes based on scheduling numbers for the 2009-2010 school year have dropped to less than ten students per section in Transportation/Energy Systems and Processes and less than five students per section in Construction Systems and Processes. These numbers do not warrant a full-time Industrial Technology teacher. I would like to recommend that Mr. Keisling be assigned to teaching the equivalent of three high school periods next year to address this drop in student numbers. His schedule will include: HS Period 6 – Transportation/Energy Systems and Processes, MS Periods 6 and 7 – MS Industrial Technology (HS Periods 4 and 8). For the remaining periods, less thirty minutes daily for teacher preparation time, Mr. Keisling will be assigned to work with Mr. Wilson as an assistant in the Athletic Department. This reassignment will be on a temporary basis for one year and will be reevaluated with next year's student enrollment numbers.

Discussion was held. Mr. Adams commented that the students that are "at risk" need those classes.
Motion: MA/RB. Carried 5 – 0

Jr./Sr. High School Update
Ms. Smith reviewed Jr./Sr. High School items as follows:
May:

- GQE Retest results have come in and we have only two juniors who did not pass-one in both math and language arts, one in math only. All seniors have passed!
- 7th graders cleaned up school grounds on Earth Day
- The 2nd round of spring ISTEP testing took place the last week in April for MS students
- We held a Staff Appreciation Cookout with a luau theme. Mr. Richie, Mr. Standish, and I cooked for the staff.
- MS had their annual Activity Night
- AP Testing has been going on for AP Government, AP Calculus, AP US History, AP Biology, and AP English 12
- We celebrated Administrative Professionals Day on April 22nd and National School Nurse Day on May 6th
- Attended the Howard County Turnaround Breakfast to honor junior Andrew Lowe and 8th grader Makayla Sargent for turning things around this year both behaviorally and academically. Eastern senior Jennifer Slusher, former Turnaround recipient, was the student guest speaker and she did an awesome job!
- Science Academic Team competed at state competition and took 6th place
- Core 40 ECA Testing has been going on in Biology I, Algebra I (New GQE for 8th and 9th graders), Algebra II, and English 11. From Mr. Wyatt to Mr. Mink, Mr. Bagley, Frannie Buckalew, Mrs. Thomas, and Mrs. Walls: "If ever the word "Team" could be used to describe the preparation, administration, and completion of a task, the online Algebra II ECA is such an

example. The technology preparation, the classroom teachers who were the ones in the trenches and the extra work of the cafeteria to feed a large group of students at a special time, everything went more than smooth. I'm sure other schools in the state had a much more difficult time administering the online sessions than we did here at Eastern. So, thanks for all your extra-hard work because it could not have happened without all of you."

- We held the Academic "E" Breakfast for those students earning honor roll status for four semesters and those earning gold bars for every two semesters after earning "E"
- Spring Choir Concert
- Seniors who have been involved in athletics, co-curricular, and extracurricular activities during their senior year were honored at Lions Club meeting
- Destination Imagination will be in Knoxville, TN May 20th competing at Globals for third consecutive year
- Spring Band Concert
- HS/MS Art Show
- Classroom Excellence Awards Breakfast – teachers select students from each subject they teach and present them with certificates, students and parents are served breakfast
- 7th grade Living Biographies – well attended, students presented their senior person with a Living Biography, students made a few comments about the person they interviewed and then the senior had the opportunity to speak as well, there were many positive comments from attendees about the quality of the education our students are receiving at Eastern schools, how much they enjoyed the opportunity to share their lives with the students, Brad Shrock and Kim Patterson have done awesome work in organizing this activity
- Baby shower for Mr. Heck and Mr. Cox on May 20 - both are having girls
- MS Awards, Thursday afternoon, May 21st, at 1:00 in PAC
- Athletic Awards Breakfast – replaces past practice of honoring athletes at Board Meetings, 7:15 am, May 27th
- Student finals

June:

- Senior Top 10 Banquet will be Wednesday, June 3rd, at 5:15 pm, to honor the top 10 seniors according to class rank. Each senior will select the staff member who has made the most impact on him/her while a student at Eastern Schools. That staff member will also be recognized by the student at the banquet.
- Senior Honors Night is June 3rd and begins at 7:00 pm. We will line up at 6:45 pm in the PAC lobby.
- Graduation is Sunday, June 7th, at 2:00 pm
- Summer School begins on June 8th

Athletics:

- Girls' tennis team had a joint fundraiser with the Western tennis team with all proceeds going to the Susan G. Komen Foundation to support the fight against breast cancer. The girls from both teams wore matching pink shirts and cancer survivors (Mrs. Larson for our school) announced the players at the beginning of the match.
- We've had a new boys' varsity golf team record score this season with a team score of 155. The previous record had been 157.
- Girls' Varsity Track Sectional is May 19th at Madison Grant
- Boys' Varsity Track Sectional is May 21st at Kokomo High School
- Girls' Varsity Tennis Sectional is May 21st , 4:00 pm, vs. Tipton at Kokomo High School
- Varsity Softball Sectional starts May 27th , 8:00 pm, vs. Oak Hill at EHS
- Varsity Baseball Sectional starts May 29th or 30th, Game 4 at Oak Hill
- Varsity Golf Sectional starts June 5th

EHSC Business

Out of State/Overnight Field Trip Request

Destination Imagination is requesting to participate in the Global Finals, Knoxville, TN – May 20 – 25, 2009. Discussion was held. Motion: ML/LH. Carried 5 – 0

Summer School Pre-school Request

Ms. Silver requested permission to continue therapies for specific Eastern preschool students with special needs (see attached). At this time there are none, but Ms. Silver has not yet completed all of the conferences. Motion: PH/MA. Carried 5 – 0

Summer School Special Education Request

Ms. Silver requested permission for Eastern students attending the Life Skills programs to attend the summer program offered through the Kokomo Area Special Education Coop. with transportation provided by EHSC (see attached). Motion: RB/PH. Carried 5 – 0

2009 – 2010 School Calendar - Amendment

Dr. Caddell explained the Draft #1 (attached) was the choice (majority) of the EHCTA. Draft #1 would create a PT conference day on October 28, 2009. There would not be any school on that day and teachers would not be required to report until 12:30 p.m. Conferences would begin at 12:30 p.m. and go until 6:30 p.m. Teachers are already being paid for a ½ day so we would be adding the extra ½ day and taking off a ½ day in the calendar. On May 28th, the last day for teachers would only be a ½ day in the morning with the staff picnic at noon. Teachers could leave following the picnic as long as all grades and other items were turned in. Prom will be moved to a Saturday. Motion: MA/ML. Carried 5 – 0

2009 Summer Camps/Activities

Dr. Caddell recommended 2009 Summer Camps/Activities as attached:
Motion: LH/PH. Carried 5 – 0

2009 Summer School & Other Positions Hourly Rate of Pay

Dr. Caddell explained that one of his goals as Superintendent was to find 3 or 4 students during the summer months to work who need money for college. Mr. Dryer and Mr. Bagley have found Eastern students to assist during the summer. Dr. Caddell asked to increase that rate to $8.00 per hour; and also summer school transportation from $63.00 per day to $64.30 per day (see attached).
Motion: RB/MA. Carried 5 – 0

Pandemic Preparedness Plan - Recommendation

Dr. Caddell commented that throughout the last month, with the fear of an epidemic flu virus, we realized that we did not have anything in our Eastern Howard Emergency Situation Handbook. This may change, but is a 1st attempt at putting a preparedness plan in place. The plan reads as follows:

EASTERN HOWARD SCHOOL CORPORATION
PANDEMIC PREPAREDNESS PLAN

Monitor Attendance:

~School administrators and nurses will monitor daily attendance and report to the local health department absenteeism equal to or greater than 20% at either school.

~The school superintendent, state or local officials will determine when schools should be closed.

Clinical and Epidemiologic Criteria:

~Clinical Criteria:

Temperature >100.4 degrees plus one or more of the following:
Sore throat
Cough
Difficulty breathing

~Epidemiologic Criteria:

Visiting an area of outbreaks within the last 10 days or
Close contact with known or suspected cases of pandemic flu

Anyone meeting both criteria should be sent home and referred to a doctor for diagnosis. If diagnosis of pandemic flu is confirmed or suspected the person should not return to school for at least 7 days or until released by a physician.

Note: School policy already recommends persons with fever of 100 degrees or more stay home and not return until fever free for at least 24 hrs. without fever reducing medication.

Clinic Overflow:

~Use the multi-purpose room or other designated area to care for and isolate larger numbers of students who become ill at school.

~Make floor mats from bulletin board paper for students to lie on.

~Write the student's name with marker on the end of the mat.

~Have tissues and large zip-lock bags available for disposal and emesis.

~Have sign out sheets.

~Provide personal protective equipment to care givers (i.e. masks, gloves)

Continuity of Instruction:

~When it is anticipated that the schools will close, send all books and materials home with students.

~Teachers will post assignments on the school's website.

Communication: Local radio, TV, internet and or phone.

Prevention:

~Wash hands frequently with soap and warm water or use a hand sanitizer.
~Avoid touching your eyes, nose and mouth.
~Cover coughs and sneezes with a tissue or cough and sneeze into your sleeve.
~Immediately dispose of contaminated tissues in a trash receptacle, then wash your hands.
~Stay at home when you are ill and keep family members at home when they are ill.
~Keep frequently touched surfaces clean such as handles, faucets, phones, etc.
~Don't eat or drink after someone who is ill.
~When possible maintain a separation of at least 6 feet from others who are ill.
~Avoid crowded settings.
~Maintain a healthy lifestyle including good nutrition and exercise. A person's overall health impacts their body's ability to fight or recover from infectious disease.

Motion: ML/MA. Carried 5 – 0

IKON Business Solutions - Recommendation

Ms. Vester made the following recommendation:
Teresa Vester and Dennis Bagley met with IKON Business Solutions to review our current copier contract. IKON is responsible for our fleet of 10 copy machines. Though we are in the third year of a five year contract, we were seeking alternatives to improve our copier solution.
Attached, please find two pages from the IKON presentation showing that we can re-negotiate the contract at this time and provide the following:

- Lowered per print pricing for both color and black & white printing
- The new contract adds a copier to replace a non-warranted device in the corporation office basement
- All copiers to be located in the K-12 buildings are rated at 10 pages per minute higher print speeds than the current copiers
- All copiers would have the ability to scan documents – currently only one machine does this
- Improved security mechanisms would allow staff to print to mailboxes versus all printing being immediately serviced
- Adds the ability to use FORTIS SE scanning for important document archival and retrieval. This would allow us to explore moving some of our file cabinet documents into electronic storage

All of these increased capabilities could be added for an estimated cost equal to our current contract amount due to a renewal of the Indiana QPA pricing and aggressive pricing on the part of Ricoh and IKON.

I therefore, request the board to allow Eastern to sign a new five year agreement with IKON in order for them to replace our equipment this summer.

Dennis Bagley
Technology Director

Ms. Vester stated that Eastern is currently in the 3rd year of a 5 year contract with IKON and the proposed new 5 year contract would actually cost a little less than what we are currently paying.
Motion: PH/ML. Carried 5 - 0
Mr. Hubbard commented that IKON has provided excellent/prompt service to Eastern.

Inactive Collections - Recommendation
Ms. Vester requested Board permission to "write-off" two (2) 2007 – 2008 Inactive/Uncollectible Book Fees totaling $ 154.93 (see attached). To pursue collection on these individuals would cost more than the total amount. Motion: RB/MA. Carried 5 – 0

Pool Lighting Project – Bid Acceptance
Dr. Caddell stated that the pool lighting bids were opened today, (4 bids were submitted - attached), the low bid was from J & J Electric @ $47,260.00. If approved, we will need to schedule a pre-construction meeting to determine timelines on this project. The pool will need to be closed for approximately a month during the summer. We will try to work around the community as much as possible. Motion: LH/MA. Mr. Blankenship stated that the lowest bid is not always the best. Dr. Caddell assured Mr. Blankenship that J & J Electric was a reputable/local company and we have used their services in the past. Mr. Hinesley asked why the 5th bidder did not submit a bid? Dr. Caddell stated that they did not feel comfortable submitting a bid, due to the short time frame for completion of the project. Dr. Caddell stated that the project needs to be completed by August 10th. Carried 5 – 0 .

Corporation Update
1) Dr. Caddell recommended changing the June 9th Board Meeting date to June 16th.
Motion: RB/LH. Carried 5 – 0
2) Dr. Caddell stated that Mr. Walker met with the other Eastern contract bus drivers and compiled some information; they did a mileage check, calculated fuel – miles per gallon. We have been paying 7 miles per gallon, for the next school year, Dr. Caddell will recommend allowing 6.5 miles per gallon. In the future, we'll reimburse only once during school year – one calculation. Dr. Caddell stated that he had not "communicated" well and the contract drivers did not understand how we did the calculation.
3) June 3rd "Top Ten Dinner" - new tradition at Eastern. A senior will nominate anyone in the school corporation; it will be a complete surprise as to who nominated them, they will get an invitation, and the senior recognize that individual and the influence they have had on their lives. Dr. Caddell has four sponsors for the "Top Ten Dinner, so it will not cost EHSC anything.
4) May 27th will be the Athletic/Academic breakfast.
5) Mr. Blankenship and his wife and Dr. Caddell and his wife attended the IASBO Awards Banquet honoring Ms. Vester as IASBO Region 5 School Business Official of the Year in Ft. Wayne, Indiana. We honored our administrative assistants and Mr. Blankenship and Mr. Hubbard attended.
6) The Dolly Parton Imagination Library Program is going well; books are starting to be delivered – very exciting.

Mr. Hubbard expressed his appreciation for the "well-manicured" grounds.

Board Comments
Mr. Lantz thanked the principals for their continuous effort to make Eastern a model school on a day to day basis.

Mr. Hinesley – keep up the good work!

Mr. Hubbard praised the Eastern community. Mr. Hubbard attended the "Living Biography" presentations at the PAC and 1/3 of the students spoke of their grandparents being good Christian people; it is good to live in this community.

Mr. Adams wished Ms. Hanny good luck with her transition to 8th Grade English/Language Arts.

Mr. Blankenship commended Ms. Vester for her IASBO Award – well deserved.

Mr. Blankenship read a thank you note from Ms. Debbie Lavengood for the Administrative Assistant lunch.

Adjournment
Motion to adjourn: LH/PH. @ 8:25 p.m. Carried 5 – 0

_____
Secretary

_____ _____

_____ _____

The next scheduled Board Meeting will be held on June 16, 2009, at the Eastern Howard Administration Office @ 6:30 p.m.

EASTERN HOWARD SCHOOL CORPORATION
EXECUTIVE SESSION
May 19, 2009
MINUTES

A closed executive session of the Board of School Trustees of the Eastern Howard School Corporation was held Tuesday, May 19, 2009 immediately following the regular session, at the Eastern Howard Administration Office, 221 West Main Street, Suite One, Greentown, Indiana.

The Executive Session is called with respect pursuant to:
IC 5-14-1.5-6.1-(b)(6)(A) and IC 5-14-1.5-6.1(6)(B).

_____
Secretary, Larry Hinesley

_____ _____

_____ _____

Class of 2007

Performance/Preparation Survey

SURVEY LOGISTICS

- Contact was made with 60/92 graduates of 2007 (65%).
- Responses were obtained for 54/92 (59%).
- Of the 54 respondents, 38 report having gone to college the first year.
- Of these 38, 2 have dropped out of college, while 36 remain (95%).

PREPAREDNESS PER CATEGORY

Of the 54 respondents:

- Math- 32 “well” / 14 “adequate” / 8 “poor”
- Science- 26 “well” / 19 “adequate” / 9 “poor”
- Eng/Writ.- 31 “well” / 15 “adequate” / 8 “poor”
- Interpersonal- 24 “well” / 20 “adequate” / 10 “poor”

VIEW OF EASTERN HIGH SCHOOL

Of the 54 respondents:

- 16 “more positive”
- 7 “more negative”
- 23 “hasn’t changed (positive)”
- 8 “hasn’t changed (negative)”

Top Changes **They** Would Make

1. Better Study Habits!
2. Take more academic courses in later years.
3. Take as many AP classes as possible.
4. Do my homework.

Top Changes **We** Could Make

1. Make regular courses more rigorous.
2. Make learning more fun.
3. Demand better study habits.
4. Treat students more as students capable of high levels, less as children.