

EASTERN HOWARD SCHOOL CORPORATION

221 West Main Street, Suite One * Greentown, Indiana 46936-1118 * (765) 628-3391 * FAX (765) 628-5017

School Board Meeting

Tuesday, March 24, 2009, 6:30 p.m.

221 West Main Street, Suite One

- 1. Consent Items:
- 2. Patron Comments:

	2 002 002 0 0022220	
3.	Interact Club – Presentation	Smith /Cox
4.	Eastern Elementary School a. Elementary School Update	Maurer
5.	Eastern Jr./Sr. High School a. Field Trip Request – Out of State b. Jr./Sr. High School Update	Smith Smith
6.	EHSC Business a. 2009 – 2010 School Calendar - Update	Caddell

EHSC Business			
a. 2009 – 2010 School Calendar - Update			
b. EHSC Board Policy Revisions – 1 st Reading	Caddell		
c. Agreement/Placement of Field Experience – Taylor University	Caddell		
d. EES Principal Position (2 year contract) - Recommendation	Caddell		
e. EES Assistant Principal Position (2 year contract) – Recommendation	Caddell		
f. Roof Management Plan – Recommendation			
g. Request for Proposal - EHS Pool – Recommendation	Caddell		
h. ECA Software Proposal			
i. EHSC Network Technology Position	Bagley		
j. STI Advisory Group – Professional Development Request			
k. Pitney Bowes – Postage Machine Contract			
1. Corporation Update			
1) May Board Meeting – Change of Date - Recommendation	Caddell		
2) Contract Bus Drivers – Fuel Cost Adjustment – Discussion	Caddell		

- 7. Board Comments
- 8. Adjournment

An Executive Session of the Board of School Trustees of Eastern Howard School Corporation will be held immediately following the regular session at the Eastern Howard Administration Office, 221 West Main Street, Suite One, Greentown, Indiana.

The Executive Session is called with respect pursuant to IC 5-14-1.5-6.1(b)(9).

EASTERN HOWARD SCHOOL CORPORATION

221 West Main Street, Suite One Greentown, IN 46936-1118

MINUTES

The Eastern Howard School Board met Tuesday, March 24, 2009, at the Eastern Howard Administration Office.

Mr. Randy Blankenship, President, opened the meeting at 6:30 p.m. Mr. Blankenship led the Pledge. Mr. Hubbard offered prayer.

Mr. Blankenship stated that consent items could be addressed separately and asked Board Members if there were any items that needed to be taken individually.

Mr. Hubbard requested that all three EJSH fundraiser requests be taken separately. *

Mr. Blankenship requested that the request for the Eastern M.S. Swim team be taken separately. *

Mr. Hubbard requested that personnel items of Mr. Standish, Mr. Freeman, Mr. Klepfer, and Mr. Comfort be taken separately. *

Consent Items

1. Mi	inutes –	February	10, 2009 - Regular Board Session		
2. Fu	2. Fundraiser Requests				
■ EES		•	None		
	EJSH	*	EHS Varsity Football – Gold Card Sales – August 1 – 8, 2009		
		*	Freshman Class – candle sales – April 13 – 24, 2009		
		*	EHS Spanish Club – candy gram sales – May 4 – 8, 2009		
			{ Separate Items: Motion LH/MA. Carried 4 – 1 (opposed PH) }		
3. Fa	cility Re	equests			
	EES		Multi-purpose Room - Amanda Wright–Jarrett – IN Shape Yoga classes –		
			March 4 th – April 15, 2009 – Wednesdays – 3:30 – 5:00 p.m.		
•	EJSH		Aux. Gym – Howard County Board of Health/EHS – Jr. & Sr. Immunizations		
			– Tues., May 5, 2009 – 7:45 – 11:30 a.m.		
			Café – Phi Delta Kappa/Delta Kappa Gamma dinner meeting – Wed., April 1,		
2009 – 6:00 p.m.		*			
			PAC & Choir Room – Greentown Ministerial Association – Mon., April 6,		
2009 - 5:30 - 9:0			2009 – 5:30 – 9:00 p.m. – Dress Rehearsal – Friday – April 10, 2009 – 5:30 –		
	9:00 p.m Good Friday Service				
* Pool – Eastern M. S. Swim team – end of season party – Sunday, March 2		- · · · · · · · · · · · · · · · · · · ·			
			2009 – 4:00 – 6:00 p.m. (discussion item)		
		Mr. Blankenship stated that in previous discussions, it had been the Board's			
desire to not allow additional events so that Sunday's become as busy as the		· · · · · · · · · · · · · · · · · · ·			
			other days of the week (other than the "traditional" items on the calendar for		
Sunday). Mr. Blankenship stated that he was not moving this request for					
			approval. Dr. Caddell commented that he had advised the M.S. swim coach to		
	not schedule this activity on Sunday. Mr. Lantz moved to approve the reque				
		as presented, after reading the letter attached to the facility request.			
			Discussion was held. Motion ML/LH. Denied 1 – 4 (opposed LH, PH, MA,		
	RB)				
	EHS Main Gym – Winter Percussion, Community Performance, Tuesday,				
March 31, $2009 - 6:00 - 8:00$ p.m.					

EHSC	None 2
4. Personnel	None
• EES	Kelly Haynes, Café Assistant – Part-Time (L. McKay's position)
- EES	Laura Campbell - Chess Club - Sponsor
	Lisa Manfred – DI Coordinator
■ FISH	
EJSH	Winter Coaches – (see attached)
	Spring Coaches – (see attached) (pending background check)
*	Athletic Supervisors – (see attached)
*	Craig Standish, EHS Varsity Wrestling Coach, resignation, effective
	immediately.
	Motion RB/PH. Carried 5 – 0
	Mr. Blankenship commended Mr. Standish for an outstanding job as EHS
	Varsity Wrestling Coach. Mr. Standish thanked the Board for the opportunity
	and the fond memories and no regrets it was a wonderful experience. Mr.
	Lantz commented that Mr. Standish has raised many kids to be excellent
*	athletes and therefore responsible adults. Kevin Klepfer, EHS Varsity Boys Swim Coach, resignation, effective
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	immediately. Motion: LH/MA. Carried 5 – 0
	Mr. Blankenship commented that Mr. Klepfer has done a great job as a coach. Mr. Adams stated that Mr. Klepfer has spent many hours at the pool teaching
	and motivating our swimmers. Mr. Adams and Mr. Hubbard both stated that
	they appreciated Mr. Klepfer's efforts and dedication to the Eastern swim
	1
*	program. Jay Freeman, EHSC Bus Driver, retirement, effective with the 2009-2010
	school year
	Motion: LH/MA. Carried 5 – 0
	Mr. Blankenship commended Mr. Freeman for driving for Eastern for 25
	_
■ EHSC *	years. Scott Comfort, Network Administrator, resignation, effective 4/1/09.
LIIDC	Mr. Bagley stated that Mr. Comfort has taken a full time position as a deputy
	in Greentown, working an 8:00 p.m. – 4:00 a.m. shift, and it will be
	impossible to fulfill a full day's work @ EHSC.
	Motion: RB/PH. Carried 5 – 0
5. Donations	Motion, RB/TH, Culties 5
• EES	Target – Take Charge of Education – to EES - \$ 343.42
EJSH	Marilyn Aleman – Kutrimmer (trimmer board) – to EJSH valued @
- LJSN	\$ 500.00
	The Community Foundation of Howard County – robotics kits to EHS Tech
	Club valued @ \$1500.00
• EHSC	Greentown Public Library – Dolly Parton Imagination Library –
- Ensc	\$ 250.00
	EHSC Employees – Payroll Deduction – Dolly Parton Imagination Library
	(see attached) Town of Groontown \$ 500.00 Dolly Porton Imagination Library
	Town of Greentown - \$ 500.00 - Dolly Parton Imagination Library
	Sharon Colglazier - \$ 50.00 – Dolly Parton Imagination Library
6 Faviant D' 1	Jason/Shay Coan - \$ 40.00 – Dolly Parton Imagination Library
6. Equipment Disposal	
EES	None

■ EJSH	None		
■ EHSC	None		
7. Vouchers/Claims			
Payroll Vouchers (4)	\$ 274,283.28	-	2/17/09
	262,771.87	-	3/2/09
	848.88	-	3/5/09
	271,343.03	-	3/16/09
Claim Dockets (3)	\$ 231,197.44	-	2/17/09
	\$ 1,181,850.39	-	3/6/09
	\$ 269,825.09	-	3/24/09
Motion: ML/PH. Carr	ried $5 - 0$		

Mr. Blankenship introduced and welcomed Ms. Kelly Haynes, EES Café Assistant. Mr. Maurer also welcomed Ms. Haynes to EES.

Patron Comments

None

Interact Club

Mr. Richie introduced Mr. Ben Cox, Interact Club Sponsor, and members of the Interact Club: Kelsey Alexander, Stephanie Lee, Jami Lee, Spencer Baker, and Amanda Jolliffe, H. E. McGonigal's Marketing Director. Mr. Cox explained that the Interact Club, (started last year), is a service organization that is independent of the school. Mr. Cox stated that there are approximately 30 members, who pay dues and they use that money to put on fundraisers for particular programs of interest. Mr. Cox shared a few of the club's projects as follows:

- o United Way Day of Caring (Wildcat Creek Park) Sept. 08 moved the sign and made a campfire
- o Kid's Carnival Sept. 08 Worked activities for young children
- o Built a playground in a day (Waterworks Park) Oct. 08
- o Sold bracelets that were made in Guatemala to raise money for Casa Bernabe orphanage Jan. 09, raised \$ 323 and will send \$ 400 to Casa Bernabe
- o Will send \$ 300 to the Rotary Foundation for "End Polio Now" − 3 year campaign to raise \$ 100 million to match a grant from the Bill & Melinda Gates Foundation for the same cause
- Stephanie Lee and Sam Evenson attended Rotary Youth Leadership Awards Conference @ Camp Tecumseh March 20 – 22, 2009
- o Collecting pop can tabs to send to the Ronald McDonald House
- Recycling pop cans
- \circ Collecting plastic bottle caps for chemotherapy 1000 plastic bottle caps = free chemo treatment

Elementary School Update

Mr. Maurer reviewed Elementary School items as follows:

- 1. School wide
 - a. Happy Birthday to Linda Carter in the office.
 - b. Chinese Students are preparing to make dumplings and enjoy Chinese cuisine.
 - c. Next week first grade will begin "Just So" stories; then they will begin writing their own. Second Grade will take virtual trips to China before beginning the language classes next year.
 - d. "Character Time Outs" Six Pillars of Character and Stop Bullying Now.
 - e. "I Love to Read Challenge" Several staff members participated, 227 students participated with 112 completing the challenge.
 - f. IN-Shape Program teachers walking the hallways and participating in classes (Yoga, Zumba).
 - g. Student Council is doing their "Hoop Shoot" for Riley \$1 basketballs (paper).

- h. PTO had their Fun Fair this month and it was a huge success.
- i. Library month of February had 500 participants between 4 events! Tonight, preschool PJ party.
- j. Starlab is at EES through next week; it was brought in as an alternate learning tool during Space Camp. EES students were well behaved during the Space Camp trip and it was very educational as always. Great job to all of our students and Mrs. Shultz on a great trip.
- k. Academic Competitions
 - i. Spelling Bee Abbey Swisher survived the first couple of rounds.
 - ii. Math Bowl 3rd Place
 - iii. Science Fair Regional Competition Emily Harvath placed in the top of her division. At the elementary level, all of 4th and 5th Grades participated; 15 6th Grade participated, there were group projects on frogs from two 2nd Grade classrooms, and a 3rd Grade girl did an activity on butterflies.
 - iv. 29 students worked with Ms. Stein (EES Art Teacher) and submitted work for the "Art Off the Square" display at the Kokomo-Howard County Public Library 9 won cash awards. Katie Swartzendruber won top honors receiving the most votes on her artwork.
 - v. Congrats to our Kids!
- 2. Kindergarten
 - a. Round up will be April 20, 2009 at 6:00 p.m.
 - b. Comparisons
 - c. Writing
- 3. 1st Grade
 - a. "Who am I" descriptive writing.
 - b. Creative Writing about clowns
- 4. 2nd Grade
 - a. Recycling projects gearing up for Earth Day
 - b. Local News Reports
- 5. 3rd Grade
 - a. Multiplication is the math of choice
 - b. Prefixes and suffixes.
- 6. 4th Grade
 - a. Rock formations and crystals
 - b. French and Indians
- 7. 5th and 6th Grade
 - a. Astronomy
 - b. Air Pressure
 - c. Periodic Table of Elements and States of Matter
 - d. Survivor has begun.
- 8. Specials
 - a. Computers: Animal Riddles on Power Point: Cropping pictures, adding text, creating a slide show
 - b. Art Paper Mache marine biology on display in EES foyer
 - c. Music "I Believe I Can Fly" 5th grade rendition, music, and interpretive dancing.
 - d. Spanish: Skyping to speak Spanish with other people in the classroom.
 - e. PE Basketball and March Madness!
- 9. Staff and students:
 - a. Good discussion on changes.
 - b. Current Safety Issues handled great:
 - i. Statewide tornado drill
 - ii. Fire drill
 - iii. Functional lockdown

Eastern Jr./Sr. High School

Field Trip Request – Out of State

Mr. Richie requested permission for Mr. Goodrich to take the EHS Science Club to the Brookfield Zoo in Chicago, IL on Saturday, May 2, 2009, and requested use of an EHSC mini bus. This is an annual request and requires Board approval.

Motion: ML/PH. Twelve students and two adults will be attending. Carried 5-0

Jr./Sr. High School Update

Mr. Standish reviewed Jr./Sr. High School items as follows:

Committees:

<u>Homework</u> – Looking at research on effectiveness of homework and best practices in assigning homework…how much, purpose of assigning it.

Gifted and Talented – Middle school Spanish has started. 9 students twice a week after school w/ Mrs. Larson. Enrichment style, not for credit and not replacing Spanish I. Reinforces elementary Spanish.

Sports:

Winter Sports Awards were held last night.

<u>Wrestling</u> – Chad Barrett, Ryan McCauley, Chase Starnes qualified for semi-state at Ft. Wayne. Chad Barrett went 3-1 with two pins to finish 3rd at state. Chad owns every wrestling record at Eastern. Chad also represented Eastern and the State of Indiana at the Indiana-Illinois All-Star Dual @ Wabash College and won 9 - 4.

<u>Swimming</u> – Kevin Conwell represented Eastern in the 100 butterfly in the consolation heat of the sectional. Bailey Pressey – 8th grader – now holds most of the middle school swimming records. (Baily has school records in every event she has participated in.)

<u>8th Grade Girls Basketball</u> – Howard County Champs, will play for the City-County Championship tonight at Memorial Gym against Maple Crest.

<u>Spring Sports have started.</u> Baseball has a scrimmage and there is a softball game this week.

<u>Track</u> – Indoor track meet this past weekend, Eastern was well represented. Participated in small school division: 1A, 2A, 3A. 4x400 meter relay finished 1st – Hansen Martin, Drew Maple, Mitch Padfield, Brendan Buckmaster. Kevin Jackson place 2nd in pole vault 14'. Good showing from another relay team of 3 freshmen and 1 sophomore: Sam Clark, Josh Maple, Gatlin Hinesley, Ryan Horner.

"Art Off the Square" @ Kokomo Downtown Library – Numerous students in high school, middle school, and elementary school had work displayed.

New nine-weeks have started; middle school has started another round of remediation. This time the focus is on math remediation. (Language Arts and Math alternate every 9-week grading period.)

Students –

Jonah Evans, 8th grade, represented Eastern at the regional Spelling Bee at IUK on March 17 and placed 7th.

Marie Holkenbrink, 7th grade, won the area Patriot's Pen Essay Contest. Marie's essay earned 2nd place in the 11 county district contest and she won two \$50 savings bonds for her essay.

McKinzie Horoho, 8th grade, won the area Richard Lugar Essay Contest. McKinzie's essay has moved to the next round and is one of the top 20 out of 1050 entries.

Teachers -

 $\overline{7}^{\text{th}}$ grade language arts and social studies are working on a common unit about Cambodia. Students are reading a novel called *The Clay Marble* in language arts and focusing on Cambodia and southeast Asia in social studies.

8th grade math - working on calculating the area of three dimensional objects. 8th grade social studies - working on a unit about westward expansion. 8th grade language arts - working on understanding plagiarism and how to avoid it.

8th grade science - learning about speed, velocity, and acceleration.

AP US History - working on WWII.

Earth Space science is learning about minerals in water.

Committees

Staff Development Committee – Working on the April 24th In-Service day, trying to plan activities that would benefit our teachers; scheduling breakout "technology" sessions that include such things as PowerPoint, Excel, Concept Mapping, and Internet Searching for resources, best practices, or lesson plans.

- 1. **Test Score Interpretation Committee** Currently looking at where students are weak and in what areas on standardized tests; area where our students scored low (in ISTEP in Grades 6, 8, and 10) was in "problem solving". These are multi-step questions. We have several math teachers on this committee – we have located the problem solving questions and we are examining the scoring guides including what standards are involved.
- 2. **Social Committee** This committee is looking at different ways that we can bring the staff together ... fun ideas, food carry-ins, cook-outs, etc...

All Students

- 1. Pennies for Patients With the help of Mrs. Dugdale, EJSH has collected \$1652.07 for Leukemia and Lymphoma research. The sophomore class was the winner of the class and staff competitions (\$453). They will be treated to a pizza party!
- 2. Howard County Youth Summit Fifty 9th grade students were selected recently to represent Eastern High School at the Youth Summit. Students were selected based on their leadership potential and worked on developing leadership skills while at the summit.
- 3. Musical Cinderella will be presented this upcoming weekend March 28th and 29th at 7:30 p.m. Several of our students are involved in the musical and tickets are on sale during lunches in the high school cafeteria.
- 4. Report cards came out yesterday. Students picked them up from their homeroom teachers after school to take home.
- 5. Some individual accomplishments In band and orchestra
 - -Michael Harvath and Leanna Zimmerman participated in the IMEA statewide Honor band in Indianapolis
 - -Riley Shaw was the first 7th Grader to make it to State in band in the last 25 years or longer! -Brandon Patterson – 4 gold medals in the same day at state (2 in band and 2 in orchestra).
 - -Every orchestra student received gold at district.
- 6. There were 29 new members inducted into National Honor Society recently.
- 7. Michael Harvath:

Finalist for the National Merit Scholarship

Less than 1% of the 3 million PSAT test takers qualify for this honor.

8. Science Fair

Evan Cass was the winner with his project entitled "Reaction Time and Cell Phone Use". Tyler Harnish was runner-up with his project entitled "The effects of an unhealthy diet on the common mouse".

10. <u>Destination Imagination</u>

—Won 1st place at regional - advancing to the state. They also won the Renaissance Award in engineering and design.

Academic Updates

- Spanish III...students are developing skits to perform to the elementary students
- Band... Students are getting ready for band contests
- Industrial Tech.... students are learning how to cut internal and external threads using tap and dyes They are also working on a service project...they will be redoing all of our track hurdles –new screws and paint where needed.

2009 – 2010 School Calendar - Update

Dr. Caddell explained that this past week Tony Bennett, Superintendent of Public Instruction, announced changes to the 180 Instructional Day Policies which will affect the professional development and parent-teacher conferences (see attached). Dr. Caddell stated that the 2009-2010 School Calendar will need to be amended and he will come back at a later date with a recommendation (after reviewing with Ms. Patterson, President, EHCTA). Discussion was held.

EHSC Board Policy Revisions – 1st Reading

Mr. Blankenship stated that most of the policies (attached) reflect changes in the law (either state or federal) and have been revised by the Bose, McKinney, Evans Law Firm for NEOLA. These have been presented to Ms. Patterson, President, EHCTA. Mr. Hinesley stated that a correction needed to be made to Policy 5111/page 5 of 5, the last paragraph, the word quality should be qualify. This is considered a 1st Reading.

<u>Agreement/Placement of Field Experience – Taylor University</u>

Dr. Caddell explained that it is common for EHSC to reach agreements with area universities for placement/field experience requests; Dr. Caddell recommended approval of the Agreement for Placement of Field Experience Participants with Taylor University (see attached) with the addition that criminal background checks must be on file at the EHSC Central Office prior to students participating in field experiences, and also a certificate of liability from Taylor University (\$1,000,000).

Motion RB/ML. Carried 5-0

EES Principal Position (2 year contract) - Recommendation

Dr. Caddell stated that after Ms. Linda Stephenson retired December 2008, Dr. Caddell named Mr. Randy Maurer, and Mr. Mike Kantz, as EES Interim Principal, and EES Interim Assistant Principal, respectively. Dr. Caddell commented that both Mr. Maurer and Mr. Kantz have done outstanding jobs fulfilling these positions. Dr. Caddell recommended Mr. Randy Maurer as EES Principal for an initial 2 year (220 day) contract beginning on July 1, 2009 (see attached).

Motion: LH/PH. Carried 5 - 0

EES Assistant Principal Position (2 year contract) - Recommendation

Dr. Caddell recommended Mr. Mike Kantz as EES Assistant Principal for an initial 2 year (220 day) contract beginning on July 1, 2009 (see attached).

Motion: PH/ML. Carried 5-0

Roof Management Plan – Recommendation

Dr. Caddell stated that EHSC has been dealing with various roof leaks at EJSH and EES; because these leaks have become a nuisance, EHSC is looking for direction in correcting them and getting the two buildings water tight. Dr. Caddell stated that these roofs are still under warranty, and are being repaired, but he is concerned about when the warranties expire. Dr. Caddell recommended MartinRiley Architects/Engineers to assist EHSC in identifying the cause of the leaks, provide options and direction

on how to correct these issues (Phase One and Phase Two as presented). Motion: PH/ML. Discussion was held. Carried 5-0

Request for Proposal – EHS Pool - Recommendation

Dr. Caddell explained that the EHS pool lighting is the original lighting, not energy efficient; components have corroded . . . creating a dangerous situation for our staff replace lights. Dr. Caddell commented that he is familiar with Triangle Design L.L.C and these architects have proposed various options for the pool lighting/improvements (see attached). Dr. Caddell, Mr. Jerry Firestone, and the engineer from Triangle Design, recommended Option 4 at an estimated cost of \$50,000. In the mechanical room, electrical panels need to be replaced, the room needs ventilation, doors and openings need to be repaired at an estimated cost of \$18,000 (to be done in the future). Dr. Caddell stated that the pool lighting project was supposed to be done last summer (2008), and CPF funds had been carried over to 2009 to be used for this project.

Motion to accept Option 4 at an estimated cost of \$50,000: RB/MA. Discussion was held. Dr. Caddell commented that the state has cut EHSC's CPF allocation by \$233,000 this year; the pool lighting project and paving are priorities at this time. Carried 5-0

ECA Software Proposal

Mr. Bagley reviewed the ECA Software Proposal as attached. Mr. Bagley recommended the replacement of STI ECA software (currently used by EHSC) with S & S Programming ECA Accounting software. Motion: LH/ML. Discussion was held. Mr. Bagley stated that the STI ECA software would have no continued development nor would they provide support services. Carried 5-0

EHSC Network Technology Position

Quoted verbatim: Per Mr. Bagley, approximately 10 years ago Scott Comfort was hired as EHSC's 1st full time Network Administrator. Scott has done an excellent job, but his heart, in the last couple of years, has been leaning more toward service to become a police officer. He has taken training and accepted a full time position with the Greentown Police Department. Scott is working some evenings and weekends, and he will transition on April 6th to a new schedule where he will be working 8:00 p.m. to 4:00 a.m., consequently he was requesting to reduce his number of hours and still continue in the network position as we transition; we have received his resignation and I have a four part recommendation (attached). I am requesting to start looking for a person to permanently replace that position, quite honestly, I think that will be very difficult to find someone who has the set of skills that we need to move forward, we are at a crucial point where we are looking at redoing our entire backbone and using some newer technologies that we going to have to do some extensive training and a lot of different work just to make that happen and Scott will not be available to train. So, I want to advertise the position in the interim as we are looking for this person, I want to maintain Scott as a part-time position working up to four hours per day, if it takes a month or two years, I would still continue to employ Scott up to four hours a day when he is available to work because of the training that we have put into him, his value to the corporation, and simply because he is able to transition and do a lot of the work that he can do now in that short period of time, although he would not be available for much of the stuff that is teacher driven, where we have a lot of the items where we have support calls and those types of things, he won't be able to do, ... Denny, if I could interrupt (Dr. Caddell), Scott would be employed under contracted services, we've accepted his resignation, so I'm not asking that we reemploy him as part-time, but on an as needed basis as contracted services, (a contracted employee – repeated Mr. Bagley). Although Scott has the desire to continue in that position, from the time that he fulfills the April 1st date, he will only have about 6½ weeks available in the next four months, because of his training and summer is very heavy time for us, not only to clean computers, I would like to hire an aide who can assist with that process. This is part of my four part recommendation, all four parts may not come very quickly, I have had some contacts with individuals, as you know EDS has been laying off a lot of people, some of those people have heard that the position may be open after talking with Scott

and basically it comes down to the fact that very few people want to transition to a school environment and work for under \$75,000 per year. From what we could pay and from what we would like to do it may take awhile, per Mr. Bagley.

Mark Lantz, so Scott's position or relationship with the school will be on an as needed basis, (on an as needed basis, as a contractor, repeated Mr. Bagley), or contracted services, (per Dr. Caddell), as a contractor. The plan would be, once we transition a full time person we would no longer need Scott's services (per Dr. Caddell).

Mr. Adams asked what the hours would be for the additional person? Per Mr. Bagley, should we be able to replace Scott as a Network Administrator, the hours would be pretty traditional to what they have been now. Scott works from 6:00 a.m. -2:30 p.m.(per his request), we would probably adjust that to approximately 7:00 a.m. -3:30 pm. Dr. Caddell commented that Mr. Adams was asking about the summer aide position. Mr. Bagley stated that it would be 8 hours per day, 5 days per week, summer aide position, up to 40 hours per week. Dr. Caddell commented that the summer aide position would be a *temporary* position. This would be in addition to each summer we employ a couple of students, this individual would lead that team and help assist with the work we normally have during the summer, they could help run cable and do some other things. Motion to allow Scott Comfort to work as contracted services and to hire a temporary summer aide for 8 hours per day, 5 days per week PH/RB. Carried 5-0

STI Advisory Group – Professional Development Request

Mr. Bagley requested that he and Robin Downing be allowed to participate in the STI Advisory Group which involves attending quarterly meetings (some of which will be conference calls) as professional development days (with transportation expenses to be reimbursed – see attached). Motion: MA/ML. Discussion was held. Carried 5-0

Pitney Bowes – Postage Machine Contract

Dr. Caddell explained that in order to save money, we have consolidated our postage between the three facilities and significantly cut our mailing expenses. We will have centralized postage coming from the Corporation Office; each building will be responsible to get their mail to the Central Office. Dr. Caddell commented that the Central Office staff (who have done a thorough job of reviewing/evaluating proposals and equipment) have visited other sites with various machines. The recommendation is to lease postage equipment from Pitney Bowes at an approximate cost of \$ 142.00 per month for 63 months. Dr. Caddell stated that this is a significant savings from having 3 postage machines (see attached). Motion: RB/MA. Carried 5-0

Corporation Update

1) May Board Meeting – Change of Date - Recommendation

Dr. Caddell recommended that the May Board Meeting be changed to Tuesday, May 19th. (May 12th is the EHS Band Concert and the EHS Art Show.) Motion: PH/LH. Carried 5 – 0

2) Contract Bus Drivers – Fuel Cost Adjustment – Discussion

Dr. Caddell commented that last month he had met with the EHSC Contract Bus Drivers, with respect to the calculation of fuel cost adjustments. There had been some disagreement as to how that was adjusted, we went back and reviewed that procedure and we confirmed that we had used the same formula that had been used in past number of years, however in doing so, the contract bus drivers asked that we take into consideration the miles that they are driving, make sure they are accurate, as well as the miles per gallon. The contract bus drivers are doing some research and are supposed to bring back information for Dr. Caddell's review; in reference to that, Dr. Caddell will make a recommendation to the Board. Dr. Caddell was anticipating having that information for tonight's meeting but he has not received anything yet. Mr. Adams pointed out that during the cold weather, busses must set idling to warm up prior to picking up children and this should be considered

in the calculation. Discussion was held. Mr. Lantz commended the EHSC bus drivers on their pleasant attitudes and helpfulness to each other.

- 3) Dr. Caddell stated that we will be postponing the Chinese Program for a year. Eastern had enough students for a class, however, Northwestern School Corporation did not, and they have been discussing possibilities with Taylor who might also be interested. At this point, the Chinese Program is on hold. We will continue to plan toward next year, possibly with another school corporation. Eastern had enough for classes, but not enough for a full-time teacher.
- 4) Dr. Caddell wished Jennifer and Barb good luck on the Wii Bowling Tournament tomorrow. EHSC has been participating in a Wii Bowling Competition between EES, EJSH, and Central Office Staff.
- 5) Dr. Caddell complimented Ms. Vester as the IASBO School Business Official of the Year District 5. The annual conference will be in Fort Wayne, Indiana in May, 2009.
- 6) Dr. Caddell thanked the entire EHSC staff, Administration, Board of Trustees, for the assistance in reference to the situation last week and for the cooperation and assistance in following the safety plan; Dr. Caddell has received many positive e-mails and responses to the action taken to provide Eastern students with the maximum safety and security.

Board Comments

Mr. Lantz thanked the EHSC Administrators for all of their work and for the professional manner in which they handle the daily challenges that they encounter. Mr. Lantz asked Mr. Standish if he would present his homework study when it is completed. Mr. Standish agreed.

Mr. Hinesley – keep up the good work!

Mr. Hubbard commended Dr. Caddell for the safety procedures that were put in place and enforced in reference to the situation on Friday, March 20th. Mr. Hubbard credited the 84% attendance to Dr. Caddell.

Mr. Adams expressed his appreciation for the AlertNow system and the ways it has been used to our advantage, not only as a cost savings, but as an informational tool under the circumstances we have recently experienced; many parent comments were positive with utmost confidence in EHSC and the manner in which security was handled.

Mr. Blankenship commended the EHS Encore Singers on their performance at New Life Church for doing an awesome job.

Mr. Blankenship read thank you notes from Ms. Joan Rife, Ms. Bobette Harper, Mr. Charlie Snow, and Ms. Dawn Michel.

Adjournment Motion to adjourn:	MA/LH. @	@ 8:35 p.m. Carried	5-0		
			Secretary		

The next scheduled Board Meeting will be held on April 21, 2009, at the Eastern Howard Administration Office @ 6:30 p.m.

EASTERN HOWARD SCHOOL CORPORATION

EXECUTIVE SESSION March 24, 2009 MINUTES

A closed executive session of the Board of School Trustees of the Eastern Howard School Corporation was held Tuesday, March 24, 2009 immediately following the regular session, at the Eastern Howard Administration Office, 221 West Main Street, Suite One, Greentown, Indiana.

The Executive Session is called will $IC 5-14-1.5-6.1(b)(9)$.	ith respect pursuant to:
	Secretary, Larry Hinesley