Tech Trainer vol. 1.4

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PRODUCTIVITY TIP #14

Some documents require section breaks and you may wish to put a line into your work. Word provides easy shortcuts for this. To create a single line across your paper type three consecutive hyphens and hit enter. To create a bold line type three consecutive underscores and hit enter. And to create a double line across the page type three consecutive equal signs and hit enter. These shortcuts can help save you some time, especially working on permission slips or similar documents that are completed in sections.

ED SOFT

VLC MEDIA PLAYER

VLC media player is an all-around substitute for windows media player and quick time. If you have a file that will not play for some reason you can most likely get it to play with VLC. Audio also loves this app. Advanced features allow you to set up streams and read media across a local area network and convert video file formats. You can even multicast a video from your computer to the screens of your students computers (I can demonstrate this feature if you would like). If you start using this small portable software, beware, you may end up using it all the time.

GET SITES
"Great Educational Technology" Sites
http://zamzar.com
http://pbworks.com
http://animoto.com

HELLO AND FAREWELL

As many of you know, the tech department has had a new arrival. Kevin Wisher is Eastern's new systems administrator. The TechTrainer wanted to take this opportunity to send out a welcome to Kevin and wish him the best as he transitions into his new position. On a related note, we will soon be saying farewell to Scott Comfort. I have only been at Eastern for a short time, but in that time I have seen how great of an administrator Scott is. He will be missed and the TechTrainer wishes him luck in his new career in law enforcement.

UPCOMING EVENTS AND TRAINING

*Acuity Reports Follow-Up Planning in Process
*Moodle Planning Underway
*Website Training Planning in Process
*Board Presentation December 8th

ONLINE TOOLS THAT REQUIRE REGISTRATION

In recent weeks I have demonstrated several valuable web 2.0 tools that require online registration via email. As it currently stands, school policy blocks all traffic from outside of our local network to student emails. I you have a site that works only with registration, outline the use of the site in a letter and have parents sign off on it's use. Parents can then allow their student to sign up at home using a home email address. Once the student receives a verification email and activates the account from home you should have no problem accessing the site from school. If a site should be blocked please report it through the lightspeed agent so that it can be unblocked for school use.