EASTERN HOWARD SCHOOL CORPORATION

221 West Main Street, Suite One
Greentown, IN 46936-1118

MINUTES – July 8, 2014

The Eastern Howard School Board met Tuesday, July 8, 2014, at the Eastern Howard Administration Office.

Mr. Brian Day, President, opened the meeting at 8:00 a.m., led the Pledge and offered prayer.

Mr. Matt Adams was absent.

Mr. Day stated that consent items could be addressed separately and asked Board Members if there were any items that needed to be taken individually. None.

Consent Items	
1. Minutes – June 10, 2014 - Regular Session	
2. Fundraiser Requests	
▪ EES	EES Cheerleaders – Carwash, Bake Sale, Spirit Items, Candy Bar Sales – August 7 – September 9, 2014
▪ EJSH	MS Cheerleaders – Laundry Soap Sales – July 14 – August 14, 2014
	EHS Cheerleaders – Trash pick-up @ 4-H Fair – July 7 – 12, 2014
	EHS Cheerleaders – Carwash – July 19, 2014 – Noon – 3:00 p.m.
	Orchestra Boosters – Kelly Ice Cream Card Sales – August 15 – September 1, 2014
▪ EHSC	None
3. Facility Requests	
▪ EES	None
▪ EJSH	None
▪ EHSC	None
4. Personnel	
▪ EES	Steve Smith, EES Custodian, *(D. Guge position)*
	Alyssa Richey, EES Teacher, *(J. Carnes position)*
▪ EJSH	Bailey Carpenter , 7th Grade Social Studies *(B. Shrock position)*
	Todd Stout, Girls Varsity Basketball Coach, 14-15 school year *(J. Coomer position)*
	Fall Coaches – updated list
	Jerry Haines, Joe Breisch, Ron Sibray, Don Dykes, Varsity Softball Coaches, retirements effective end of 13-14 season
	Laura Walls, EJSH Math Teacher, resignation effective June 13, 2014
	Nick Atkins, EJSH Math Teacher, resignation effective June 18, 2014
	Kiersten Sanders, EJSH Reading Specialist, resignation effective June 18, 2014
	Sabrina Stahl, EJSH Special Education Teacher *(K. Sanders position)*

	Dustin Kotur, EJSH Algebra I Teacher *(L. Walls position)*		
	Dan Miller, EJSH MS Math Teacher *(N. Atkins position)*		
	Brian Justice, EJSH Special Education Teacher *(R. Fisher position)*		
	Phil Williams, Girls Varsity Soccer Coach, *(C. Rees position)*		
	ECA Assignments – 14-15 (attached)		
▪ EHSC	None		
5. Donations			
▪ EES	None		
▪ EJSH	Century Villa Health Care - $ 675.00 – DI Program		
	Dan's Variety Donuts – Gift Certificate valued @ $7.00 – 2014 Senior Fling		
	Lori Haalck – flat iron/product valued @ $ 150.00 – 2014 Senior Fling		
	Circle Pizza – 4 large pizzas valued @ $ 50.00 – 2014 Senior Fling		
▪ EHSC	Fifth Third Securities, Inc. - $ 100.00 – 2014 Top Ten Banquet		
	Greentown Lions Club - $ 1,000.00 – Dolly Parton Imagination Library Program		
▪ EES	None		
▪ EJSH	None		
▪ EHSC	None		
6. Vouchers/Claims			
Payroll Vouchers (2)	$ 324,633.24		June 16, 2014
	$ 261,904.41		July 1, 2014
Claim Dockets (3)	$ 33,422.16		June 18, 2014
	$ 198,402.27		June 26, 2014
	$ 1,386,643.60		July 1, 2014
7. Miscellaneous Items			
	None		
Highlighted items do not require Board vote, informational items only			
Motion: TB/LM. Carried 4 – 0			

Dr. Richie introduced Ms. Bailey Carpenter, 7th Grade Social Studies teacher and Girls Assistant Soccer Coach.

Patron Comments

Ms. Marie Harvath asked if the Band Boosters fundraiser request was approved; Dr. Caddell commented, it is not necessary.

EHSC Business

Recessed regular session: LM/TB. Carried 4 – 0 - 8:05 a.m.
Opened Public Hearing – Additional Appropriation/Rainy Day Fund: LM/TB. Carried 4 – 0

Dr. Caddell stated that the request for additional appropriation from the Rainy Day Fund in the amount of $ 45,000.00 would be used for asbestos abatement and pot hole patching/curb repair at both EES & EJSH as attached.

Patron Comments: None

Motion to approve the Additional Appropriation Resolution: ML/LM. Carried 4 – 0

Motion to close the Public Hearing: LM/TB. Carried 4 – 0
Motion to reconvene the regular Board session: LM/TB. Carried 4 – 0

Open Lunch Request/Senior Class Officers

Dr. Richie introduced the 2015 Senior Class Officers: Katie Swartzendruber - President; Courtney Clark – Vice-President; Marissa Evenson - Secretary; Alec Downing – Treasurer.
Senior Class officers requested the privilege of having open lunches for Seniors for the 2014 - 2015 school year (attached). The students recognized the responsibilities and stated that they would work with their classmates and the school administration to ensure that all rules, same as for school functions are followed. The lunch period is 30 minutes and Seniors are not allowed to go outside the Eastern School district.
Discussion was held to add to the list:

- All school rules are to be followed during this lunch period.
- Seniors are not to travel to Kokomo for lunch.

Board Members and Dr. Caddell stressed that they do not want Seniors to travel to Kokomo for lunch; there is not enough time and this puts students in danger when they are hurrying.
Dr. Richie stated that Administrators would meet with Seniors on the first day of school to discuss the expectations of having open lunch; if rules are not followed the open lunch privilege will be closed.
Dr. Caddell expressed his concern about the liability of allowing students to leave the building for lunch – student safety is a priority. Discussion was held.
Ms. Manfred made a motion to approve the Senior lunch request as discussed.
Motion: LM/ML. Carried 4 – 0

Non-Certified Handbook/Raises

Dr. Caddell reviewed the proposed changes to the 2014 – 2015 Non-Certified Staff Handbook (attached/printed in red). Non-certified staff will receive a $350.00 stipend and all employees will make at least $10.10 an hour; the exception is bus drivers, who will receive an additional $2.25 per day. Non-certified employees who already made more than $10.00 an hour will receive a 25-cent per hour increase.
Motion: ML/TB. Carried 4 – 0

EHSC Attorney – Recommendation

Dr. Caddell presented a six month contract (attached) for Mr. Mark McCann to continue to serve as EHSC attorney through December 2014; this will coincide with the Board Re-Organization Meeting in January 2015. The contract amount has not changed.
Motion: ML/LM. Carried 4 – 0

Routine Maintenance Agreements - Request

Dr. Caddell requested Board approval to proceed with annual routine maintenance agreements that are currently in place. Any new contracts will be presented to the Board for approval.
Motion: TB/LM. Carried 4 – 0

Administrator Raises (Superintendent Excluded)

Dr. Caddell stated that all of the administrators receiving a raise were rated “highly effective” or “effective” on their last evaluation. Principals will receive an extra $2,500.00 each, assistant principals will get a $2,000.00 raise and directors of special education, technology, maintenance and guidance will each receive an extra $1,500.00 (attached). Dr. Caddell’s contract is negotiated separately, per state law, and the teachers’ union is continuing its own contract negotiations.
Motion: LM/TB. Carried 4 – 0

Retirement Plan/Restated Due to Federal Law Change
Dr. Caddell stated that minor changes to the Retirement Plan had to be made to meet IRS Guidelines. (attached). After teacher negotiations, it may be necessary to bring a revised retirement plan back to the Board for approval.
Motion to approve the attached Amended Retirement Plan as presented: LM/ML. Carried 4 – 0

Amended Lunch Prices 2014 - 2015
Dr. Caddell stated that the incorrect lunch prices were presented to the Board at the June 10th Board Meeting. The Board approved a .10 cent increase (.05 @ EES & .05 @ EJSH); the 14-15 lunch prices will be: $2.45 – EES & $ 2.80 – EJSH (attached).
Motion: LM/TB. Discussion was held. Carried 4 – 0

2013 – 2014 ECA Reports
Dr. Caddell stated that the 2013 – 2014 ECA Reports are on file at the Corporation Office; if anyone would like to review, please contact the Corporation Office.

2015 Budget Calendar
Dr. Caddell presented the attached 2015 Budget Calendar.

Summer STAA Advancement – Permission to Apply
Mr. Bagley requested Board permission to apply for a Summer STAA Advancement (attached); this money will be used for technology.
Motion: ML/LM. Carried 4 – 0

Corporation Update
a) Facilities are under renovation; buildings are torn up; we are on schedule and we will have school on August 4th; pouring terrazzo; installing new windows
b) Tennis courts are finished
c) Positions are filled with the exception of one
d) August 1st – Opening Day for staff
e) Great day to be a Comet!

Board Comments
Mr. Beachy – Administration is doing a great job! Great day to be a Comet!

Mr. Lantz – thanks to the Senior Class Officers; dressed professionally; excited to meet the new employees; thanks to Dr. Caddell and his staff.

Ms. Manfred expressed her appreciation to the Principals for all the time and effort they have put in on interviewing prospective employees.

Mr. Day echoed fellow Board Members' remarks. Looking forward to the next school year.

Mr. Day read thank you acknowledgements as follows:
- Sue Wyrick
- Rachel Wright
- Miranda Middleton
- Robert Lewis Duke
- Wayne Frakes Family
- Madelynn Lamb Family

- Claudia Hanny

Adjournment
Motion to adjourn: TB/LM. @ 8:40 a.m. Carried 4 – 0

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Secretary

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The next scheduled Board Meeting will be held on Tuesday, August 19, 2014 at the Eastern Howard Administration Office @ 8:00 a.m.

Attachments are as follows: