



6. EHSC Business:
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|--|-------------------|
| <b><i>Recess Regular Board Session Open Public Hearing</i></b>           | <b><i>Day</i></b> |
| a. 2013 Annual Performance Report  | Caddell           |
| <b><i>Adjourn Public Hearing and Reconvene Regular Board Session</i></b> | <b><i>Day</i></b> |
| b. American Capital Lease Agreement                                      | Vester            |
| c. EHSC Café Agreement   | Brown             |
| d. Policies – Revised – 2 <sup>nd</sup> Reading                          | Caddell           |
| e. Corporation Update  | Caddell           |
7. Board Comments
8. Adjournment

*“The meeting site is fully-accessible. Any person requiring further accommodation should contact the Superintendent, at the School Corporation’s central office.”*

# EASTERN HOWARD SCHOOL CORPORATION



**221 West Main Street, Suite One  
Greentown, IN 46936-1118**

**MINUTES – May 13, 2014**

The Eastern Howard School Board met Tuesday, May 13, 2014, at the Eastern Howard Administration Office.

Mr. Brian Day, President, opened the meeting at 6:30 p.m., led the Pledge and Ms. Lisa Manfred offered prayer.

Mr. Day stated that consent items could be addressed separately and asked Board Members if there were any items that needed to be taken individually. None.

<u><b>Consent Items</b></u>	
1. Minutes – April 22, 2014 Regular Session Minutes – April 22, 2014 Executive Session	
2. Fundraiser Requests	
▪ EES	None
▪ EJSH	EHS Band Camp Fundraiser & Facility Use Request – July 21 – August 1, 2014
▪ EHSC	None
3. Facility Requests	
▪ EES	EES Café – PTO – Honors Ice Cream Party – Tuesday, May 20, 2014 – 5:30 – 8:00 p.m.
	EES Parking Lot & Football Restrooms – Norris Insurance – Saturday, June 14, 2014 7:00 – 10:30 a.m. – Annual Road Race
▪ EJSH	PAC – Greentown Main St. Association – “Music @ the Fountain” – Thursdays, July 24 – Sept. 18, 2014, evenings, inclement weather only, must notify EHSC by 2:00 p.m. on Thursdays if needed
	Football Stadium & Restrooms – EHS Band – August 6 – November 5, 2014 – 6:00 – 9:00 p.m. – Wednesday evenings as attached - Rehearsals
	Band Room/EHS Café – EHS Band - Friday, August 1, 2014 – 4:00 – 9:00 p.m. - Band Camp & Parent Meeting
	Auxiliary Gym – EHS Volleyball – June, July 2014 (no Sundays), scrimmages with other area schools
▪ EHSC	None
4. Personnel	
▪ EES	<i>Jessica Petty, EES Speech Teacher, resignation effective May 30, 2014</i>
	<i>Lindsey Bolinger, EES Café, resignation effective May 13, 2014</i>
▪ EJSH	<i>Kimberly Robertson, EJSH Choral Accompanist, resignation, effective May 5, 2014</i>
	<i>Donna Guge, EJSH Custodian, retirement, effective August 1, 2014</i>
▪ EHSC	Dan Taber, EHSC Bus Driver, 14-15 School Year ( <i>S. Adams’ position</i> )

	Riley Hauptert & Andrew Turner, Summer Bus Cleaning as attached ( <i>this is the same cost as 2013 Summer Bus Cleaning</i> )		
	Two Additional Summer Maintenance Employees TBD		
5. Donations			
▪ EES	None		
▪ EJSH	Kim Harden, Gift Certificate valued @ \$ 35.00 to 2014 Senior Fling		
	Sharon Etchison/Sharon's Beauty Shop, \$ 50.00, hairspray, mousse to 2014 Senior Fling		
	Bill/Jill Colwell - \$ 100.00 to 2014 Senior Fling		
	Kimberly Klingler – 2 Haircut Gift Certificates valued @ \$ 30.00 to 2014 Senior Fling		
	Mark Terrell/Terrell's Auto Service - \$ 110.00 to 2014 Senior Fling		
	Community Howard Regional Health – \$ 50.00 to 2014 Senior Fling		
	Community Tax Service, LLC – \$ 50.00 to 2014 Senior Fling		
	Sodexo – \$ 1, 500.00 – Annual Scholarship		
▪ EHSC	None		
6. Equipment Disposal			
▪ EES	None		
▪ EJSH	None		
▪ EHSC	None		
7. Vouchers/Claims			
Payroll Vouchers (1)	\$ 277,921.53		May 1, 2014
Claim Dockets (2 )	\$ 140,405.50		May 1, 2014
	\$ 256,154.42		May 13, 2014
8. Miscellaneous Items			
	2014 Summer Athletic Camps as attached		
<i>Highlighted items do not require Board vote, informational items only</i>			
<i>Motion: LM/MA. Carried 5 – 0</i>			

**Outside Donations**

- Girls Varsity Tennis – \$ 628.42 – American Cancer Society
- EES - \$ 801.61 - CASA/Pie in the Face

*Motion: ML/TB. Carried 5 – 0*

***Recessed Regular Board Session – Open Public Hearing for Ninth Amendment to Lease (Continuation of EJSH Renovation) – Motion: MA/LM. Carried 5 – 0 – 6:32 p.m.***

***Patron Comments – None.***

***EXCERPTS FROM THE MINUTES OF A MEETING  
OF THE BOARD OF SCHOOL TRUSTEES  
EASTERN HOWARD SCHOOL CORPORATION (attached)***

***Dr. Caddell presented a Resolution for the Ninth Amendment to Lease. Motion: MA/ML. Carried 5 – 0***

***Dr. Caddell presented Exhibit A. Motion: MA/ML. Carried 5 – 0***

*Dr. Caddell presented Exhibit B. Motion: ML/LM. Carried 5 – 0*

*Dr. Caddell presented Exhibit C. Motion: MA/LM. Carried 5 – 0*

*Dr. Caddell presented Exhibit D. Motion: TB/MA. Carried 5 - 0*

*Dr. Caddell presented a report submitted by Mr. Jay Ryals/Fifth Third Securities, confirming that there will be no net annual or monthly impact on the tax rate (attached).*

*Motion to adjourn the Public Hearing and reconvene the regular Board session @ 6:42 p.m. MA/LM. Carried 5 – 0*

*Presentations – EHSC Retirees*

- *Brad Wilson – 39 Years*
- *Brad Shrock – 39.5 Years*
- *Connie Sproch – 19 Years (absent)*
- *Kathleen Echelbarger – 23 Years*
- *Sue Wyrick – 19 Years (absent)*
- *Sue Adams – 40 Years*
- *Donna Guge – 39 Years*

**Patron Comments**

None

**Eastern Elementary School**

**2014 – 2015 EES Handbook – 1<sup>st</sup> Reading**

Mr. Maurer reviewed the proposed changes (attached).

The final draft will be brought to the Board for approval on June 10, 2014.

**2014 – 2015 EES Instructional Fees**

Mr. Maurer stated that he will bring the 2014 – 2015 EES Instructional Fees to the June 10<sup>th</sup> Board Meeting.

**Eastern Jr./Sr. High School**

**International Comets/Presentation**

Ms. Cross shared a video that the International Comets created while visiting France and Italy during the 2014 Spring Break. Students and Ms. Thompson shared some of their favorite experiences and thanked the Board for their approval for the trip.

**Orchestra Field Trip/Out of State**

Dr. Richie presented a request from Mr. Starnes for orchestra Grades 7 – 12 to take a field trip to Six Flags/Chicago, IL, on Wednesday, June 4, 2014; all chaperones will have current background checks on file at the Corporation Office prior to the trip.

*Motion: MA/TB. Carried 5 – 0*

**2014 – 2015 EJSH Handbook – 1<sup>st</sup> Reading**

Dr. Richie stated that there are not many changes (attached) to the EJSH Handbook; Dr. Richie thanked Ms. Brown for the work she has done on updating the handbook. The final draft will be brought to the Board for approval on June 10, 2014.

**2014 – 2015 EJSH Instructional Fees**

Dr. Richie presented the 2014 – 2015 EJSH Instructional Fees as attached; many fees have been reduced by using apps and on-line resources.

*Motion: TB/LM. Carried 5 – 0*

**EHSC Business**

***Recessed Regular Board Session Open Public Hearing – Motion: MA/LM. Carried 5 – 0 - 7:20 p.m.***

**2013 Annual Performance Report**

Dr. Caddell reviewed the attached 2013 Annual Performance Report. Discussion was held.

*Motion to approve: LM/MA. Carried 5 – 0*

***Adjourned the Public Hearing and Reconvened the Regular Board Session:***

***Motion: LM/MA – 7:25 p.m.***

**American Capital Lease Agreement**

Ms. Vester stated that this is a governmental contract to lease our technology equipment (maintaining the 1:1 initiative) with the purchase price @ \$ 137,699.15; 1st payment is due at closing @ \$ 49,026.22; with the next three annual payments @ \$ 31,024.12 each year (attached).

*Motion: ML/LM. Carried 5 – 0*

**ESHC Café Agreement**

Ms. Brown thanked Mr. Lantz, Cheryl Cain, Monte Kendall, and Stacy Marner for their assistance in participating in an internal review of the café services/Sodexo at EES and EJSH. Ms. Brown stated that this committee is in agreement to recommend (attached) that EHSC continue the current contract with Sodexo through the 2014 – 2015 school providing the following understandings:

- 1) Eastern Howard Schools will support our current cafeteria managers in receiving professional development in their respective field. All three managers have expressed a desire to learn more about various technical aspects of food service management and have conducted research to find opportunities for continuing education.
- 2) Eastern Howard School cafeteria managers will begin a more collaborative approach to menu planning with Sodexo and their food service director. Our managers have asked for more input in the cycling of menu items and the ability to substitute items that are not popular with our students. The following will be addressed: number of entrée choices available each day; cycle of food choices; and the inclusion of homemade, local items of choice. This initiative will be measured through input from cafeteria managers and evaluated throughout the 2014 – 2015 school year.
- 3) The Food Service Evaluation Committee will convene again in January/February 2015 to continue evaluating our relationship with Sodexo Food Service Management.

Discussion was held. *Motion to approve as recommended: ML/TB. Carried 4 – 1 (against/B. Day)*

**Policies – Revised – 2<sup>nd</sup> Reading**

Dr. Caddell presented the attached Policies for a final and 2<sup>nd</sup> Reading.

*Motion to approve: MA/LM. Carried 5 – 0*

**Corporation Update**

- a) Dr. Caddell stated that he has been blessed with the best staff and administrative team in the world. Dr. Caddell commented that he truly believes that all of the prayers that have been offered for him has made a difference in his life; he thanked all from the bottom of his heart for their prayers.

**Board Comments**

Mr. Beachy congratulated the retirees; great to recognize all of the years’ experience that they have contributed to EHSC.

Mr. Beachy stated that it is awesome to see Dr. Caddell in attendance tonight; he expressed his appreciation for all who helped out in his absence; it’s a great day to be a COMET!

Mr. Adams congratulated the retirees and wished them all well in the new chapter of their life; it’s difficult to give up these individuals who have over 200 years of experience at EHSC.

Mr. Adams expressed his appreciation for Dr. Caddell’s attendance; prayers will continue. GO COMETS!

Mr. Lantz commented that it is good to have Dr. Caddell back – God is Good!

Mr. Lantz congratulated the retirees; they are all professional; Ms. Adams was an exceptional bus driver; it will be very difficult to fill the shoes of Mr. Wilson, Mr. Shrock, Ms. Sproch, and Ms. Guge – they all put the students first.

Mr. Lantz congratulated Ms. Roesener for being recognized by IASBO/Region 5 School Support Professional of the Year – following the footsteps of Ms. Smith who was recognized last year; and to Ms. Vester for doing a great job in taking care of the finances.

Ms. Manfred thanked the International Comets for sharing their experience on their trip to Italy & France; thanks to the Orchestra for their outstanding concert.

Mr. Day stated that it is great to have Dr. Caddell here; the Lord’s Will was certainly done.

Mr. Day stated that he is humbled by the years of service that our retirees have contributed to EHSC; some of these individuals are staples of his youth as well as his own children. Mr. Day thanked the Principals for their work, even through the summer months.

**Adjournment**

*Motion to adjourn: LM/MA. @ 7:55 p.m. Carried 5 – 0*

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Secretary

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**The next scheduled Board Meeting will be held on Tuesday, June 10, 2014 at the Eastern Howard Administration Office @ 6:30 p.m.**

*Attachments are as follows:*